ANNUAL REPORT 2020

MINISTRY OF THE PRIME MINISTER
GOVERNMENT OF VANUATU

ANNUAL REPORT

Ministry of the Prime Minister

ANNUAL REPORT 2020

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A WORD *from the* PRIME MINISTER

I am delighted to introduce and submit, on behalf of the Ministry of the Prime Minister and its affiliated constitutional and statutory bodies, this Annual Report for the year 2020 which outlines our major achievements and challenges that the Ministry experienced in 2020. Despite the various challenges that the Ministry experienced, I am pleased to see great progress from each Department and Unit contributing to the overall objectives and goals of the Ministry.

2020 has been a challenging year for the Ministry of the Prime Minister including all Sectors in Vanuatu. At the beginning of 2020 Vanuatu faced a category 5 TC Harold and closed its boarders due to the global pandemic from March 2020 to end of the year. This has caused huge disruption to the implementation of the Ministry's 2020 Business Plan.

These events compelled the Vanuatu Government to adapt swiftly to the rapidly changing circumstance and shift its priorities to support the Government as they responded to the crisis. In the face of the unprecedented national and global crises, we showed ourselves to be committed, resilient and flexible.

In April 2020 the Recovery Operation Centre (ROC) was established under the leadership of the Prime Minister upon official endorsement from the NRC. The ROC was mandated to commence and coordinate recovery initiatives for Covid-19, TC Harold and for other relevant disaster events. The PDNA developed through leadership of ROC was launched in October 2020.

The LSD has established the first ever National Language Policy of the Republic of Vanuatu and the first ever Language Policy of the Language Services Department. The two policies were launched in December 2020.

Despite the challenges the Government of Vanuatu is happy and proud of the achievements that all the men, women and children from Vanuatu, including our development partners, did over the last 40 years. The 40th Independence Anniversary is a milestone for us.

Vanuatu graduated from the LDC list in December 2020, 40 years after its independence, despite formidable challenges in 2020. Our Graduation from LDC has brought us to a new level of development, we are always stronger working together, we should always be proud of our achievement and we should prepare ourselves for our next development stage.

Thank you for all your support and I encourage everyone in my Ministry to maintain the good spirit and to continue to strive for excellence in all areas of engagement in the coming year.

Honourable Bob Loughman WEIBUR (MP)
Prime Minister
Republic of Vanuatu

A WORD *from the* DIRECTOR GENERAL

I am pleased to forward to the Public Service Commission, on behalf of the Ministry of the Prime Minister and its affiliated constitutional and statutory bodies, this Annual Report for the year 2020 in accordance with the Public Service Act of 1998, as a legal requirement to inform the Government, the Parliament and the people of Vanuatu of the activities of each Ministry and what has been achieved over the past year. This annual report covers a short and concise synopsis of the activities and major achievements of the Ministry of the Prime Minister (MPM) and its respective Departments, Units and associated Agencies.

The core function of the Ministry of the Prime Minister is to set the strategic policy direction, including long term plans and short to medium term sectoral priorities, while harnessing the technical oversight of agencies under its purview to support and/or coordinate the whole of government approach to implementation of programs and projects. Each agency operates in accordance with its goals and annual plans and what you have in your hands highlights and brings together the status of their respective activities into one consolidated report.

Steering and coordinating resources for whole of government delivery of goods and services while ensuring effective internal operations was a challenging task for all of us, Heads of Agencies within MPM. As you all know, the compounded disasters of Cat 5 TC Harold and the COVID-19 pandemic has caused significant disruption and hardship in nearly every aspect of our lives, and they continue to weigh heavily on our national economy, and ultimately on the government-wide performance. Some of many effects, direct and indirect, on public sector landscape can be found in this report in terms of barrier to implementation of our Ministry's corporate plan activities and Budget Narratives service targets.

However, challenges have given us the opportunity to test our resilience, permitting us to rediscover ourselves as public officials and institutions, and how to better strengthen our preparedness, response, and recovery governance and systems in view of future thread and uncertainties. In spite of the challenges we encountered, this report presented a number of key selected achievements in 2020.

These achievements would not have been possible without the contributions of many of us. I wish to commend the Prime Minister, Hon. Bob Loughman Weibur and his Political Advisors for their support in policy directions, assistance and encouragement to the Office of the Director General and the Prime Minister's Office departments in implementing the Ministry's Corporate Plan and its annual Business Plans in 2020. I also wish to acknowledge the valuable contributions of all Directors, Heads of Units, Secretaries General and senior officers involved in the final preparation and submission of their 2020 Annual Reports to my office for compilation and submission.

Because of the nature and the broad functions of the Ministry as coordinator of all government policy, planning and development assistance, including other constitutional responsibilities, the 2020 Annual Report will only provide a summary of activities undertaken. Therefore, I encourage the general public and Government Ministries to contact the Ministry of the Prime Minister if there is a need for additional information on specific areas.

I hope you will find this report informative and useful. It tells the story of our ambition to drive a high-performance culture, putting policy agenda setting and collaborative leadership at the heart of MPM, remaining true to our values and our purpose: to deliver the People's Plan 2030.

REPUBLIC OF VANUATU
DIRECTOR GENERAL
PRIME MINISTER'S OFFICE
DIRECTEUR GENERAL
BUREAU DU PREMIER MINISTRE
REPUBLIQUE DE VANUATU

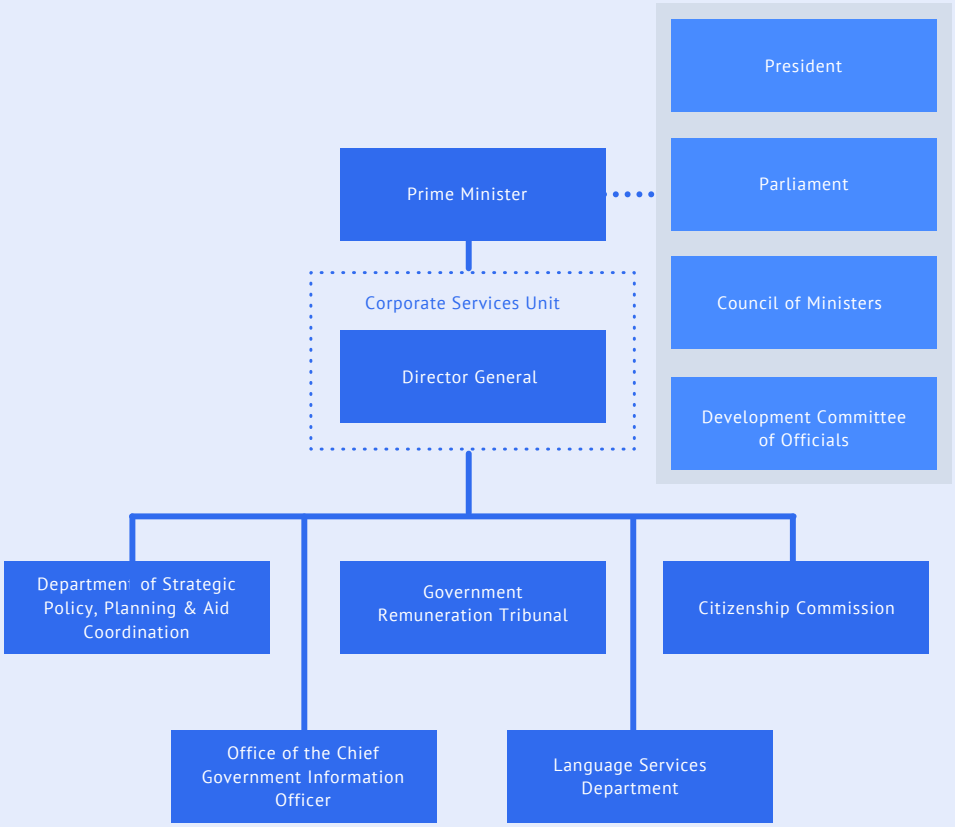
Dr Gregoire Nimbtik(PhD)
Director General

CORPORATE STRUCTURE

The organizational structure of the Ministry of the Prime Minister shows active line communication between the Prime Minister and His Excellency, The President of the Republic of Vanuatu as well as to three (3) other high level government official bodies.

Under the Prime Minister is the Corporate Services Unit, which is the Director General's office that is responsible for providing administrative and management support to the Ministry of the Prime Minister. The Director General overseas the Ministry's five departments, each headed by a Director.

Among these departments are two constitutional and statutory bodies that are also under the Prime Minister's portfolio: the Citizenship Commission, and the Government Remuneration Tribunal



VISION

The vision of the Ministry of the Prime Minister is to provide leadership and direction for a united, stable, sustainable, prosperous and well-governed nation.

MISSION

The mission of the Ministry of the Prime Minister is to provide strong, accountable and transparent leadership in the government, to set and manage strategic directions, government policy, and resource allocation and to uphold the Constitution, the rule of law and good governance principles.

VALUES

The Ministry of the Prime Minister recognises that in order to fulfil the Mission and Vision the following values have to become an integral feature to strengthen the culture of our working environment:

Leadership	Promoting strong leadership for result and innovation and most importantly providing sound policy and planning advice to the Government;
Teamwork & Cooperation	Valuing team spirit and cooperation as foundation for success and therefore teamwork is encouraged in all aspect of MPM activities;
Effectiveness & Efficiency	Using policy and planning frameworks to demonstrate efficient responses to needs and effective results while managing budgets, risk and challenges in the work place environment;
Integrity	Ensuring a working environment that promotes networking, team spirit and sound relationships, honesty and strong moral principles;
Accountabiility	Delivering accountability, for the success and decisions of the Ministry while jointly celebrating successes and rewarding excellence;
Transparency	Fostering effective communication, meetings, openness and honest decisions taken at all levels as a cornerstone of MPM's credibility;
Equity	Striving for equality and ensuring equity in all the administrative operations;
Responsiveness	Build a Ministry that is responsive to the needs of Vanuatu;
Punctuality	Ensuring timeliness of attendance and delivery of services and tasks is a critical part of the MPM workplace culture;
Reliability	Performing reliably and consistently in the policy and planning advice provided, delivery of targets and professional relationships;
Respect	Respecting each other's rights and privileges to promote unity and team work.

Overall Ministry Progress Against Corporate Plan 2020 - 2022

33%

SUMMARY

OF ACTIVITY PROGRESS AGAINST 10 CORPORATE PLAN OBJECTIVES

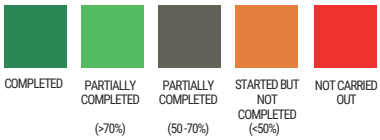
1	To coordinate and support the alignment and implementation of government policies and programs with the National Sustainable Development Plan.	25%
2	To provide administrative and management support to the Ministry of the Prime Minister and Council of Ministers.	38%
3	To provide strategic policy and planning support to the Prime Minister, administrative support to the Central Agencies Committee, National Recovery Committee and the Development Committee of Officials, policy advice and coordination to line ministries.	28%
4	To monitor government policy and program implementation and evaluate impact of policies and programs	9%
5	To negotiate coordinate and align development partner resources with government policy priorities.	20%
6	To coordinate implementation of the right to access information for all and voluntary disclose of information by government agency or relevant private entity.	50%
7	To provide language services to the Government and to raise awareness of the use of official languages.	55%
8	To administer the Citizenship Act and provide secretariat support to the Citizenship Commission.	46%
9	To provide policy advice and coordinate the implementation of the national Information Communication Technology policy, and lead the Integrated Government Initiative.	7%
10	To implement the Government Remuneration Tribunal Act and provide secretariat support to the GRT.	78%

5 - POINT COLOR RATING KEY

The following 5-point colour rating key is used to indicate the status against each activity item.

COMPLETED	PARTIALLY COMPLETED (>70%)	PARTIALLY COMPLETED (50 -70%)	STARTED BUT NOT COMPLETED (<50%)	NOT CARRIED OUT

CORPORATE SERVICES UNIT (CSU)

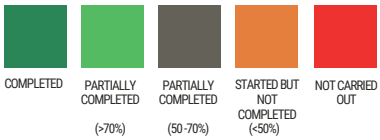


REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

STRATEGIC OBJECTIVE 1
To coordinate and support the alignment and implementation of government policies and programs with the National Sustainable Development Plan

Activity	Status End 2020	Progress Made	Challenges	Comments
Support National Summit		There was no national summit in 2020	The challenge we faced was due to fragile government which diverted the whole focus into making sure there is political stability	Activity should be deleted from the Corporate Plan
Support NSDP alignment and implementation workshops annually		The phase 1 for rolling out NSDP is complete. Travelling to all Provinces. DSPPAC has full report	The challenges were limited budget and inaction by the line Ministries. The Desk top review provided full summary of challenges in the alignment effort	DSPPAC is now working on phase 2
Support production of ADR annually		2019 ADR has been produced in 2020.	Agencies submitting information on time.	2020 ADR to be produced in 2021.
Support the preparation by DSPPAC of the Annual Performance Report for all Line Ministries against service targets (Vol 3 of the budget) aligned to NSDP Support implementation across all 13 Ministries, private sector, CSOs/NGOs of the National HRD Strategy to build human resource & institutional capacity				
Investigate revitalisation of Central Agencies Committee to address bottlenecks in NSDP service delivery		A draft TORs was developed and circulated to all members No meeting in 2020	Support National Summit	Support National Summit
Progress work of Machinery of Government Program to facilitate reform and NSDP targets		WIT report UNDP Scope Analysis	Support National Summit	It has scaled down to WIT.
Prepare a Human Resources Development Plan for the Ministry based on National HR Development Plan (2020 – 2030)		Still in progress		
Utilise VBTC radio contract to conduct regular radio programs for awareness and advocacy			No budget allocated	Activity should be deleted from the Corporate Plan

CORPORATE SERVICES UNIT (CSU)



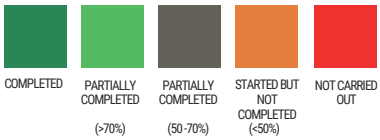
REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

STRATEGIC OBJECTIVE 2
To provide administrative and management support to the Ministry of the Prime Minister and Council of Ministers

Activity	Status End 2020	Progress Made	Challenges	Comments
Provide secretariat and administrative support to the Council of Ministers				
Investigate restructure and reform of COM Secretariat		New Structure		
Undertake COM Compliance Audit on implementation of previous COM Papers by responsible Ministry/Ministries		Work in progress	Limited capacity and work in progress	
Organise Management Meeting to improve management coordination across all MPM agencies		Ongoing		
Review and revise MPM Corporate Plan to meet emerging priorities & slippage		In progress		
Lead drafting and delivery on time of MPM Annual Report, clearly reflecting achievements of NSDP targets and Business Plan activities		In progress		
Investigate restructure needs for MPM agencies as needed		Completed		
To secure annual budget allocation in the Ministerial Budget Committee (MBC) for the effective operations of the Departments & agencies of the Ministry of the Prime Minister		Completed		
Provide administrative and budget support for the effective operations of the Prime Minister's Office & Cabinet		Ongoing		

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

Strategic Objective 2



Activity	Status End 2020	Progress Made	Challenges	Comments
Oversee and support capacity building in the Ministry through development and delivery of the MPM Institutional Strengthening & Capacity Building Program		Ongoing		
Strengthen Performance Management System to promote efficiency and accountability of officials		Ongoing		
Strengthen HR management procedures		Complete		
Strength administrative and financial reporting & management				

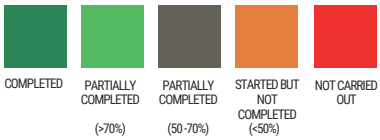
STRATEGIC OBJECTIVE 3

To provide strategic policy and planning support to the Prime Minister, administrative support to the Central Agencies Committee, National Recovery Committee and the Development Committee of Officials, policy advice and coordination to line ministries.

Activity	Status End 2020	Progress Made	Challenges	Comments
Support the Machinery of Government (MoG) Working Group to improve institutional effectiveness across GoV		Change to WIT		
Oversee the preparation of a Whole of Government report on service delivery blockages				
Re-establish Central Agencies Group (CAG) to remove blockages to reform & performance efficiencies		This activity will be subject to review of Govt Act		
Develop National Disaster Recovery Framework (NDRF)		Ongoing		
Provide support to the NRC				

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

Strategic Objective 3



Activity	Status End 2020	Progress Made	Challenges	Comments
Support consultations and drafting of a National Security Policy		Completed and launched in 2019		
Support consultations and drafting of a National Health Insurance Policy		Ongoing		
Support consultations and drafting of an overarching ESSF for a Whole of Government approach				
Investigate strategies to establish a National Security Council integrated within MPM's CSU				Now advertising the position of the secretariat

REPORT AGAINST MINISTRY BUDGET NARRATIVE

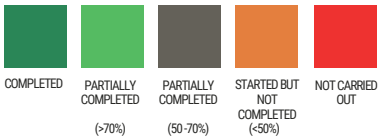
ACTIVITY MPAA: ADMINISTRATION & COORDINATION OF GOVERNMENT PROGRAMS

Performance Measurement (Service Targets)

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Weekly meetings of the Council of Ministers	50	No of meetings per year			
Observe the provisions of the Public Finance and Economic Management Act. (1 Observance in progress) Number of meetings & dialogue	3-5	No of meeting / dialogue			
Provide regular briefing to the Prime Minister on socio-economic & political development. Number of meeting briefs	3	Number of meeting briefs			
Develop strategies to maintain political stability Integrity Bill to be drafted and be passed in Parliament	1	Bill passed			
Organize meetings, travels, and visits of Prime Minister Number of meetings, travels and visits made by the Prime Minister in 2020	100	Percentage of total number of travelling			

ACTIVITY MPAA: ADMINISTRATION & COORDINATION OF GOVERNMENT PROGRAMS

Performance Measurement (Service Targets)



ACTIVITY COST: VT 136,288,026

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Number of quarterly assessment of staff performance in 2020	4	Number of assessment per quarter			
Staff weekly meetings	52	No of Meeting minutes per year			

ACTIVITY MPBA: CORPORATE SERVICES

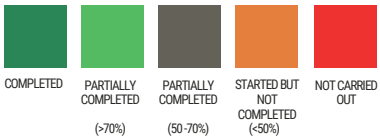
Performance Measurement (Service Targets)

ACTIVITY COST: VT 112,953,768

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Number of quarterly briefing made to the Prime Minister on monthly budgetary status of the Ministry	3	No. of quarterly briefings			
Number of weekly meeting of the Development Committee of Officials (DCO)	48	No. of meetings per year			
An effective performance management system is developed and implemented	1	No. of system developed			
Ministries and Corporate Services Budget is not over spent	100	Percentage			
Number of quarterly briefing made to the Prime Minister on monthly budgetary status of the Ministry	3	No. of quarterly briefings			
Number of weekly meeting of the Development Committee of Officials (DCO)	48	No. of meetings per year			
An effective performance management system is developed and implemented	1	No. of system developed			

ACTIVITY MPBA: CORPORATE SERVICES

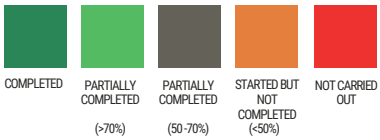
Performance Measurement (Service Targets)



Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Ministries and Corporate Services Budget is not over spent	100	Percentage			
Annual report of the Ministry's main activities is compiled and submitted to PSC by March of 2020.	1	Annual Report produced			
Number of meetings held with other ministries and other central agencies	12	No. of meetings per year			
Number of briefings held with the Prime Minister on administrative policy matters when convenient	3	No. of briefings per year			
Provide policy advice to the Prime Minister, Central Agencies, DCO and COM	100	Percentage			

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

Strategic Objective 3



Activity	Status End 2020	Progress Made	Challenges	Comments
Support consultations and drafting of a National Security Policy		Completed and launched in 2019		
Support consultations and drafting of a National Health Insurance Policy		Ongoing		
Support consultations and drafting of an overarching ESSF for a Whole of Government approach				
Investigate strategies to establish a National Security Council integrated within MPM's CSU				Now advertising the position of the secretariat

REPORT AGAINST MINISTRY BUDGET NARRATIVE

ACTIVITY MPBA: CORPORATE SERVICES

Performance Measurement (Service Targets)

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Number of quarterly briefing made to the Prime Minister on monthly budgetary status of the Ministry	3	No. of quarterly briefings			
Number of weekly meeting of the Development Committee of Officials (DCO)	48	No. of meetings per year			
An effective performance management system is developed and implemented	1	No. of system developed			
Ministries and Corporate Services Budget is not over spent	100	Percentage			

DEPARTMENT OF STRATEGIC POLICY, PLANNING & AID COORDINATION

The Department of Strategic Planning, Policy and Aid Coordination (DSPPAC) exists to support the Prime Minister (and by extension the Council of Ministers) to make policy and ensure that it is made operational. In practice policy is usually made collaboratively through deliberations and decisions of the Council of Ministers and subsidiary committees, notably the Ministerial Budget Committee.

The Prime Minister's responsibility for policy frames DSPPAC's role and requires the Department to provide support at all stages in policy development and implementation process, in close cooperation with the MPM Director General. Therefore, DSPPAC is the technical office within the Prime Minister's Office. The office functions to assist and enable the Prime Minister to develop, implement and monitor the vision of the government and to provide strategic leadership for cross-sectoral policies or programmes, both government and donor.

The Department of Strategic Policy Planning and Aid Coordination (DSPPAC) is the technical office within the Ministry of the Prime Minister that assists and enables the Prime Minister to develop, implement and monitor the vision of the government, and to provide strategic leadership for cross-sectoral policies or programs, for both government and donors.

The DSPPAC consists of four (4) main units, namely; *Policy Unit, Monitoring and Evaluation Unit, Aid Coordination Unit, and Right to Information Unit*. In the following sections, the report will highlight the status of activities carried out under each objective relevant to each unit. This section carries report against relevant corporate plan objectives and report against relevant department budget narrative. The report will also provide a number of main challenges faced during implementation of activities and propose options for consideration.

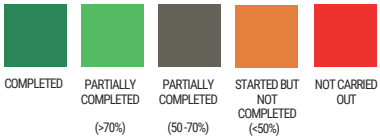
POLICY UNIT

The role of the Policy Unit is primarily to deliver the main functions of the Directorate, while coordinating government strategic policy, planning and budgeting in order to implement the agenda of the government as found in Vanuatu 2030 the national sustainable development plan.

The annual performance of the policy unit is characterised by the status of the activities presented in the Corporate Plan 2020-2022 and are carried out under two main objectives during 2020. The following are the two main objectives relevant to the Policy Unit.

- To coordinate and support the alignment and implementation of government policies and programs with the National Sustainable Development Plan (NSDP).
- To provide strategic policy and planning support to the Prime Minister, administrative support to the Central Agencies Committee, National Recovery Committee and the Development Committee of Officials, policy advice and coordination to line ministries.

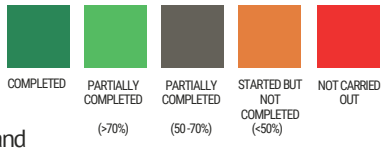
REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES



STRATEGIC OBJECTIVE 1
To coordinate and support the alignment and implementation of government policies and programs with the National Sustainable Development Plan.

Activity	Status End 2020	Progress Made	Challenges	Comments
Support alignment and implementation of the NSDP to programs through coordination of government strategic policy, planning and budgeting		Policy Unit with the support of other units at DSPPAC have completed the first and second phase of the NSDP alignment to sectoral corporate plans	DSPPAC is to continue with the alignment process if requested by sectors	Sectors are encouraged to fully engage in the alignment process so that their corporate plans are fully aligned with NSDP
Undertake annual outreach and training programs on NSDP		NSDP alignment process was part of the sectoral training on identifying expected outputs, programs and activities to be implemented by sectors	Some sectors still have not identified exactly their program due to a lack of understanding of the alignment process	M&E focal points to be appointed and trained to drive the alignment process in their respective sectors
Lead the coordination, collection and collation of the Annual Development Report annually.		DSPPAC commenced the NSDP review process last year and the review will be undertaken this year	One of the key challenges in this process is the resources to support the review and the collection of data required to project the realities in terms of the implementation of NSDP	DSPPAC to ensure that all questionnaires are clearly developed and tested with training of officers to be involved in the review before the review process begins this year
Undertake Vanuatu Peer Review on NSDP		The analysis on Corporate plans for all sectors was undertaken during the NSDP alignment phase two last year - 2020	Business plans and budget narratives are yet to be analysed to see how well they are being aligned with Ministries Corporate Plans	Once sectoral corporate plans are fully aligned with NSDP then analysis on Business plans and Budget narrative could be undertaken.

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES



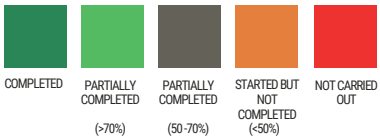
STRATEGIC OBJECTIVE 3

To provide strategic policy and planning support to the Prime Minister, administrative support to the Central Agencies Committee, National Recovery Committee and the Development Committee of Officials, policy advice and coordination to line ministries.

Activity	Status End 2020	Progress Made	Challenges	Comments
Provide Discussion Papers and Advisory Notes based on research on strategic issues to PM, DG and Central Agencies Committee		Advisory notes for PM and DG have been produced on issues and option to address the issues	Some SAs still don't use the advisory note template	SAs to use the advisory note introduced to them in the months to come
Progress Machinery of Government (MoG) initiatives arising from Phase 1 to deliver improvements to efficiency and service delivery within the public service		Progress of the Government machinery phase 1 have been very slow and uncompleted	Key issues in the Government machinery have not clearly identified And lack of political will	Key issues of the whole Government machinery are to be identified in the second phase for Government to address and also political support in this process is very much needed
To provide secretariat and administrative support to the Development Committee of Officials (DCO)		This priority fully undertaken	This priority is taking too much time for SAs	Full time secretariat for DCO need to be recruited to relief all SAs so that they can focus more on analytical work.
Improve standards and procedures to be used in preparing DCO Submissions of high quality, factually correct and compliant research and implications assessment, using Six Strep Approval Process with deadlines, thorough analysis and financial & legal implications assessed		The standard and procedures of DCO submission are in place	The challenge is only on compliance both from the chairman and the sectors	Compliance to standards and procedures must be adhere to
Provide Secretariat support to the NRC		Priority is fully carried out	Secretariat position to be absorbed by the structured for DSPPAC	NRC secretariat position to be incorporated in DSPPAC'S structure
Ensure high quality reporting on impact of disaster recovery programs by establishing and operationalizing a Recovery Unit in DSPPAC		Recovery Unit have incorporated in the structured	The key challenges are resourcing - funding	DSPPAC need to work very hard to ensure that the NPP submission for the recovery Unit is approved for next year
Support the development of the Budget Policy Statement based on policy analysis, NSDP alignment, budget research, ministry trends in close consultation with Expenditure Analysts DoF&T		The priority is carried as expected	It is yet to know how well is the translation of priorities stated in the policy statements reflect in the sectoral NPPs and business plans	Analysis needs to be undertaken to identify linkages between NPPs and Business plans and Budget policy priorities
Support national budget research and evaluation aligned to strategic planning & policy with LM Budget Narratives developed to align with NSDP and fiscal space				
Support Ministerial Budget Committee and GoV Ministries with high quality evaluation of NPP and Budget Submissions from each Ministry in MBC Budget Submission Briefing/s				
Sector Briefing for incoming Government				

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

Strategic Objective 3



Activity	Status End 2020	Progress Made	Challenges	Comments
Ensure effective operations of the DSPPAC through securing of appropriate budget for effective service delivery Build capacity of all of the units in DSPPAC through filling of vacancies, staff appraisals, capacity building training plan and PMR Ensure reporting and planning on the activities of all DSPPAC units by the Director DSPPAC according to PSC Reporting & Planning Cycle: Business Plan, Six Monthly Report, ADR, PMS Appraisals				

REPORT AGAINST MINISTRY BUDGET NARRATIVE

ACTIVITY MCBA: STRATEGIC MANAGEMENT

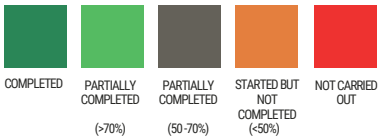
Performance Measurement (Service Targets)

Activity Cost: VT 136,288,026 | **Cash Grant & Aid in Kind: VT 1,401,368,598**

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Staff training plans completed and implemented within the given time frame	1	Plan completed		Attendance was poor due other commitments	The staff training was carried out as planned. Staff training needs to be continued
Regular meetings held with line agencies	12	No. of meetings		Such meetings taking up more time for SAs	Meetings held and will continue, and meetings are to be re-prioritised in line with business plan
All budgets and development projects appraised in time for MBC consideration	3	No. of appraisals		Project profile are sometime not properly fill	All projects are appraised as there are being submitted to DSPPAC, and GIP training to be undertaken for all sectors
Sustainable Development Plan Goals & Social Indicators incorporated in New Development Plan and to be later mainstreamed into national policies, plans, budgets and reports	1	New development plan completed		Mainstreaming of Sustainable Development goals into current national policy is uncertain	Sustainable Development plan goals being translated into corporate plans, and Reviews on the existing policises is yet to be undertaken to determine whether o mainstreaming or alignment of the sustainable development plan
Number of Ministries with clear Strategic Plans, Corporate Plans and Business Plans that are consistent with overall Government Policy	13	No. of plans completd		It is not clear whether these plans or polies are consistence with NSDP	All Ministries have either strategic plans or national policies which are consistent with Government overall policy or NSDP, and Policy review or analysis need to be carried out

REPORT AGAINST MINISTRY BUDGET NARRATIVE

Activity MCBA: Strategic Management
Performance Measurement (Service Targets)



Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
High level consultations between Vanuatu and individual development partners successfully convened	3	Annually		It is not clear whether these plans or polies are consistence with NSDP	The priority has been carried out as expected, and All Donors engagement with Sectors must notify DSPPAC
Number of briefing provided to DG twice a week	96	No. of briefings per year		Donor not respecting the process and procedures of the Government	Briefing is carried out but not on weekly bases. and environment need to be created for briefing to be conducted each week
Funding for 70% of MBC approved projects and projects secured	12	1 per month			
Four quarterly performance assessments completed for a given year	4	No. of performance assessments completed			
Number of briefing provided to DG twice a week	96	No. of briefings per year			

MONITORING & EVALUATION UNIT

The objective of the Monitoring and Evaluation Unit is to ensure that the **National Monitoring and Evaluation Policy (2018) is streamlined into all levels of government.**

The M&E Policy is linked to the Vanuatu 2030: The People's Plan goal for society 6: Strong and Effective Institutions, which aims to achieve: 'A dynamic public sector with good governance principles and strong institutions delivering the support and services expected by all citizens of Vanuatu' and is contained within the Society 6 Goal is the Policy Objective SOC 6.9 to: 'Strengthen research, data and statistics for accountability and decision-making'.

As part of its mandate through the national Monitoring & Evaluation Policy, the Monitoring and Evaluation Unit works closely with government agencies to advocate and advise on the implementation of effective M&E practices, and in this respect is the focal-point for M&E within the government.

Specifically, the M&E Unit has four main areas of undertakings as outlined in the M&E Policy:

1. Monitoring: through the coordination of monitoring and reporting of the implementation progress of the NSDP; Council of Ministers decisions, implementation of large development projects and the budget narrative. As such it is responsible for producing three important reports;

i) Annual Development Report (ADR): reports on the progress made over the previous year towards the targets of the NSDP as stated in the accompanying M&E Framework. This is produced during the first quarter of the year and should be used by decision makers to inform government programming decisions to achieve the national targets in Vanuatu 2030: The People's Plan

ii) Annual Performance Report: compilation report from the annual reports of each ministry on performance against the service targets as contained in the budget narratives, Volume 3 of the annual budget. This can be used to compare the effectiveness of departments in delivering outputs against their budgets.

2. Evaluation: Assess on a five-yearly basis the outcomes of the NSDP objectives to-date and produce intermediate NSDP outcome evaluation reports. An overall impact evaluation report will be produced at the end of the current NSDP in 2030.

3. Policy Audit: Independent evaluation of the relevance of a public policy taking into account the cost and benefits. It can be done before during and after a policy implementation.

4. National research: Setting of the research priorities and guidance for research into development processes and outcomes, and providing coordination and alignment of research proposals to government programming and also can assist M&E Unit.

The M&E Unit and the appropriate DSPPAC Senior Policy Analyst (SA) coordinate government-wide M&E activities. M&E Working Groups, one for each ministry, are to be established comprised of the line ministry M&E Focal Point Officer, the SA responsible for the line ministry from DSPPAC and an officer from the M&E Unit. These Working Groups are tasked with:

- Identifying current and emerging barriers within ministry plans relating to policy or project implementation with the objective of providing sound and timely advice for remedial measures;
- Ensuring policy consistency and identifying indicators to be used to monitor and evaluate implementation of ministry plans in line with the NSDP and other related sector plans;
- Maintaining and promoting the exchange of data and information between line ministers and departments, and with DSPPAC;
- Meeting regularly to review progress of the implementation of relevant areas of the NSDP, COM decisions, development projects, and NPP's.

MONITORING & EVALUATION UNIT

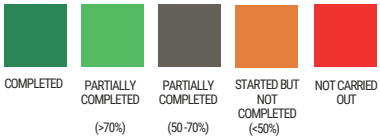
When requested, the M&E Unit prepares additional reports on monitoring for the consideration of Ministers at the Council of Ministers (COM).

The Unit has four staff members who oversee coordination of four critical components laid out in the M&E Policy. Officers with responsibility for Monitoring, Evaluation, Policy Audits, and a Head of Unit who coordinates all these areas as well as ensures that the NSDP Monitoring and Evaluation Framework continues to roll out and appropriate M&E is well established and practiced throughout the government system.

The Head of the M&E Unit will manage and work with M&E Unit staff, external consultants, sector analysts, ministry M&E focal points, and other appropriate agencies to ensure that the national M&E Policy is implemented; through NSDP M&E framework, NSDP M&E Roll-Out Strategy, etc.

The Head of the M&E Unit will also coordinate capacity building for the Unit, as well as other M&E focal points to ensure smooth delivery of M&E activities across the government are met in a timely and efficient manner.

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

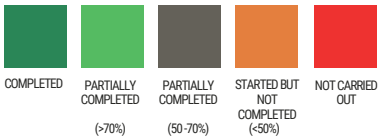


STRATEGIC OBJECTIVE 1
To coordinate and support the alignment and implementation of government policies and programs with the National Sustainable Development Plan.

Activity	Status End 2020	Progress Made	Challenges	Comments
Support alignment and implementation of the NSDP to programs through coordination of government strategic policy, planning and budgeting		Ongoing	Compound disaster of COVID-19 and TC Harold meant DSPPAC was focussed on supporting immediate response and then involved in putting together the Recovery strategy while trying to return back to this in the last two quarters of 2020.	
Undertake annual outreach and training programs on NSDP		Ongoing	Compound disaster of COVID-19 and TC Harold meant DSPPAC was focussed on supporting immediate response and then involved in putting together the Recovery strategy while trying to return back to this in the last two quarters of 2020.	
Lead the coordination, collection and collation of the Annual Development Report annually.		This activity will continue into 2021 with plans to review and revise the NPF, assist with new reporting templates from OPSC, and coordinating the NSDP Review for the first 5 years of implementation	Compound disaster of COVID-19 and TC Harold meant DSPPAC was focussed on supporting immediate response and then involved in putting together the Recovery strategy while trying to return back to this in the last two quarters of 2020.	
Undertake Vanuatu Peer Review on NSDP		Completed in July 2019 and presented to the UN. Will be undertaken in 2022 again	Challenges around data gathering from agencies	
Organise an annual M&E Focal Point Forum with Focal Point Officers and Ministry Working Groups from each Ministry to build capacity and to harmonise reporting		Will be done in tandem with NSDP Review activities for stakeholders in 2021		

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

Strategic Objective 1



Activity	Status End 2020	Progress Made	Challenges	Comments
Undertake analysis of Sector Strategies, Corporate Plans and Business Plans from Line Ministries (LMs) to promote alignment to NSDP		Ongoing	Compound disaster of COVID-19 and TC Harold meant DSPPAC was focussed on supporting immediate response and then involved in putting together the Recovery strategy while trying to return back to this in the last two quarters of 2020.	
Support completion of NSDP Baseline Survey		Completed by quarter 2 of 2021. Final report for Survey expected in second quarter of 2021	Some delays due to COVID-19 and TC Harold response and recovery but still completed	

STRATEGIC OBJECTIVE 4

To monitor government policy and program implementation and evaluate impact of policies and programs

Activity	Status End 2020	Progress Made	Challenges	Comments
Establish common structures and standards for effective monitoring and evaluation to improve efficiency, effectiveness and resilience of service delivery		Ongoing	Compound disaster of COVID-19 and TC Harold meant DSPPAC was focussed on supporting immediate response and then involved in putting together the Recovery strategy while trying to return back to this in the last two quarters of 2020.	
Develop Standard Policy Impact Evaluation Guidelines		This activity will continue into 2021 with plans to review and revise according to the capacity building program for M&E focal point officers that M&E Unit will be carrying out	Compound disaster of COVID-19 and TC Harold meant DSPPAC was focussed on supporting immediate response and then involved in putting together the Recovery strategy while trying to return back to this in the last two quarters of 2020.	
Develop Standard Policy Audit Guidelines		This activity will continue into 2021 with plans to review and revise according to the capacity building program for M&E focal point officers that M&E Unit will be carrying out	Compound disaster of COVID-19 and TC Harold meant DSPPAC was focussed on supporting immediate response and then involved in putting together the Recovery strategy while trying to return back to this in the last two quarters of 2020.	
Implement the M&E Policy Framework		Ongoing	Compound disaster of COVID-19 and TC Harold meant DSPPAC was focussed on supporting immediate response and then involved in putting together the Recovery strategy while trying to return back to this in the last two quarters of 2020.	
Ensure the ADR is drafted and delivered on time		Completed by October 2020. ADR 2020 will be informed by outcomes from the NSDP Review	Compound disaster of COVID-19 and TC Harold meant DSPPAC was focussed on supporting immediate response and then involved in putting together the Recovery strategy while trying to return back to this in the last two quarters of 2020.	
Ensure Six Monthly Report (SMR) x 2 collated and delivered on time		The decision was made by OPSC to review and redesign reporting templates for ministries and SMR will be included in the Six Month Report which will be submitted by ministries and include COM decisions and projects	This was not completed due to ongoing review of current reporting templates and other DSPPAC priorities such as Recovery and response programs for TC Harold and COVID -19	
Undertake the compilation and delivery of the Annual Performance Report for all Line Ministries against service targets (Vol 3 of the budget)		The decision was made by OPSC to review and redesign reporting templates for ministries and SMR will be included in the Six Month Report which will be submitted by ministries and include COM decisions and projects	This was not completed due to ongoing review of current reporting templates and other DSPPAC priorities such as Recovery and response programs for TC Harold and COVID -19	

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

Strategic Objective 4

Activity	Status End 2020	Progress Made	Challenges	Comments
Provide assessment & appraisal of draft and validated policy to line Ministries		Ongoing		
Undertake policy impact evaluation		This activity will continue into 2021 with plans to review and revise according to the capacity building program for M&E focal point officers that M&E Unit will be carrying out	Compound disaster of COVID-19 and TC Harold meant DSPPAC was focussed on supporting immediate response and then involved in putting together the Recovery strategy while trying to return back to this in the last two quarters of 2020.	
Provide briefings and research on key issues for the Prime Minister		Ongoing		
Provide training to build capacity of M&E Focal Point officers and LM Working Groups		Ongoing		

REPORT AGAINST MINISTRY BUDGET NARRATIVE

ACTIVITY MCBA: STRATEGIC MANAGEMENT

Performance Measurement (Service Targets)

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Number of policy impact assessments done in 2020 and included in the ADR report	2	No. of policy impact assessments done and included in the ADR report			Draft in place, waiting for TA to come in
DCO and COM briefed on 6 months and annual development reports number of 6 months report tabled in DCO and COM in 2020	2	No. of meetings			
Annual Development Report tabled in DCO & COM in 2020	1	ADR tabled			
M&E Database system is developed and in operation	1	Database developed			Working with VNSO to establish NSDP Database to measure progress

AID COORDINATION UNIT

The Aid Coordination and Negotiation Unit (ACNU) is one of three units within the Department of Strategic Policy Planning and Aid Coordination (DSPPAC), at the Ministry of the Prime Minister. The ACNU's mandate is defined through Objective 4, of the overall mandates of the DSPPAC, which is to **coordinate donor resources to align with national objectives**.

This objective is mirrored in the policy objective 6.8, under the Society Pillar of the National Sustainable Development Plan 2016 – 2030 (Society 6: A dynamic public sector with good governance principles and strong institutions delivering the support and services expected by all citizens of Vanuatu).

The establishment of the ACNU was recognized as an essential mechanism, to coordinate, monitor and report on development cooperation resources coming into the country for development purposes.

As per the Aid Management Policy (AMP), the Unit's role is to:

- Create an effective negotiation environment for regular dialogue between the government the development partners by:
  - Effective and efficient coordination between development partners and the Government;
  - Provision of effective and efficient aid negotiation between development partners and the Government;
  - Identify and secure new funding sources from development partners;
- Prepare, implement, and monitor the AMP.
- Develop and manage the Aid Project Management System to help the planning, approval and monitoring of development projects and programmes and provide information for dialogue with development partners and for inter-governmental discussions, reporting and decision making.
- Organise high level, working level and sector or thematic meetings to improve government, Non-Government Organisation (NGO), and Development partner's coordination and effective development assistance implementation.

In order to achieve the above objectives, the unit needs to better establish direct linkages with the following entities:

Inter DSPPAC

- Policy Unit: project proposals are appraised and validated.
- Monitoring and Evaluation Unit: ensure project designs at Ministry level include M&E; progress reports of projects are in line with M&E Framework; 6 monthly reports on COM decisions and large projects (10 million above) Use the information to identify development gaps that need to be prioritized.

Ministries and Agencies

- Identify sector development gaps through Sector Wide Approaches
- Prepare project proposals (only Government Investment Projects (GIP)).
- Gather required paperwork for Value Added Tax and duty exemptions for the ACNU to facilitate.

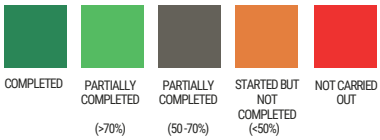
Donor and Development Partners

- Liaise with ministries and agencies to identify development gaps and priorities at the sector level
- Collaborate to organise working groups, sector thematic meetings & high level meetings.
- Exchange information on programmes and projects

NGOs

- Collaborate for identification of resources for project execution with the sectors
- Coordinate Government and NGO meetings

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES



STRATEGIC OBJECTIVE 5
To negotiate coordinate and align development partner resources with government policy priorities.

Activity	Status End 2020	Progress Made	Challenges	Comments
To support an effective coordination environment between GoV and bilateral development partners through provision of support for high level consultations, sector level & thematic level meetings			COVID prevented the Unit convening additional meetings	• Donor Meeting/ 12th August 2020 • NGO TDPCM/ 19th June 2020
To coordinate donor resources to align with national objectives				Bilateral meetings were held with all partners. Budget Policy Priorities disseminated as soon as they are ready.
Support up-to-date information entry and availability on the Aid Project Management System of information arising from meetings, project submissions, project completion and allocated GIP numbers			An Officer dedicated to entry of project information is needed. Also important for collation of information in preparation budget presentations.	
To track all grant funded initiatives within DSPPAC to deliver results-in-line to donor partners and MFEM ie EDF 11			Virtual Meetings with EU were a challenge given time differences and commitments of each agency.	Support provided to the National Authorising Officer (NAO- the DG PMO)
Implement Vanuatu Aid Management Policy, undertaking awareness programs with stakeholders, donors Line Ministries ie MoFA on new processes & procedures				Awareness about the AMP was delivered during the NGO TDCPM meeting held in June Senior Officers went around to individual Ministries to carry out awareness on GIP processes (upon request)

REPORT AGAINST MINISTRY BUDGET NARRATIVE

ACTIVITY MCBA: STRATEGIC MANAGEMENT

Performance Measurement (Service Targets)

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Number of meetings held with resident development partners in 2020	12	No. of meetings		COVID SoE limited the number of meetings we were able to convene	10 meetings: Number inclusive of bilateral meetings, NGO-TDCPM and Donor roundtable
All budgets and development projects appraised in time for MBC	3	No. of appraisals			2 MBC meetings attended with presentation on development projects made to members.
High level consultations between Vanuatu and individual development partners successfully convened	3	Annually			7 meetings
Number of briefings provided to DG twice a week	3	No. of briefs in one year		Briefings provided on an ad-hoc basis, and on specific areas of interest such as the EDF11 programme, LDC graduation	Briefings provided on an ad-hoc basis
Funding for 70% of MBC approved projects and projects secured	12	1 per month		MBC approval process will begin in 2021	

RIGHT TO INFORMATION UNIT

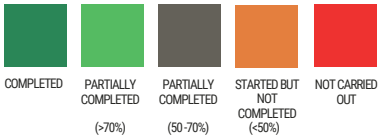
The RTI Unit evolved from the RTI National Policy that was launched in 2014. This paved the way for the enactment of the RTI Act No 45 of 2016. This Act therefore provided legal establishment of the Unit as the secretariat of the RTI Steering Committee appointed by the Prime Minister.

The objectives of the Right to Information Unit (RTIU) mirrors the Vanuatu 2030 National Sustainable Development Plan policy objective SOC: 6.7 from the 'Strong and Effective Institutions' goal which aims to promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions.

Under the RTI Act, the Unit is tasked with specific function to:

- To provide secretariat support to the Right to Information Steering Committee;
- To serve as a central resource for Right to Information Officers and officers;
- To develop and monitor the National Implementation Plan;
- To train Right to Information Officers and officers;
- To engage with civil society to promote the use and understanding of the Act by the public;
- To develop educational materials for officers and the general public;
- To develop and execute public education activities suited to Vanuatu socio-economic context;
- To develop a National Code of Practice on information and records management;
- To establish and refine reporting and monitoring mechanisms between itself, Agencies or Entities and the office of the Information Commissioner.

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

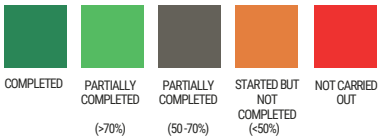


STRATEGIC OBJECTIVE 6
To coordinate implementation of the right to access information for all and voluntary disclose of information by government agency or relevant private entity.

Activity	Status End 2020	Progress Made	Challenges	Comments
To guarantee the public's right to information by undertaking national & provincial level awareness visits and programs			Because RTI is a new concept, regular visits to remote areas must continue. However, this depends on available funds to make trips to the islands.	Seek funding from international agencies to fund more trips to outer island. Organise joint trips with other agencies or NGOs so we could share costs.
To provide Secretariat support to the RTI Steering Committee through twice yearly meetings organised with agendas, minutes circulated			There was no meeting due the shift in gov't priorities	RTI sensitisation of newly appointed RTISC members. Provide budget allocation for sitting allowances for members.
To develop and deliver the National RTI Information Plan		Completed		National RTI Information Plan will need to be changed to 'National RTI Implementation Plan'
Develop Proactive Publication Guide and implement training and awareness programs on its use for GOV agencies & private entities			RTI Unit Officers were among others assigned into special committees for response and recovery programs	A circular to be issued to circulate the Proactive Publication Guide.
To implement the Vanuatu National Policy on Records and Information Management			RTI Unit Officers were among others assigned into special committees for response and recovery programs	RTI Unit staff to visit line agencies to inspect their records management system Organise records management meeting to get feedback from agencies

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

Strategic Objective 5



Activity	Status End 2020	Progress Made	Challenges	Comments
To implement the National Code of Practice on information & records management			Lack of monthly reports from agency makes it difficult to measure its success	RTI Unit staff to visit line agencies to inspect their records management system Organise records management meeting to get feedback from agencies
To support a Focal Officer (RTI) appointment in all GoV Ministries and agencies			Presentation on importance of appointing RTI Officers were made to DGs, Directors, and SG but no appointments were made	PSC to issue a circular to DG and directors and SG to include RTI Officer positions as priority for 2022.
To prepare and deliver training, educational materials for Right to Information Officers			Most of the Officers who have gone through RTI Officers Training have moved on to other positions. Agencies sending officials in non RTI related positions to participate in RTI Officers training conducted by the Unit.	PSC to formalise appointment of RTI Officers in line agencies. Agencies to ensure they send right officers to training.
To establish and populate RTI Web Site with latest information for accessible information				RTI Unit website is updated on a monthly basis.
To establish and refine M&E mechanisms between RTI Unit, GoV Ministries agencies, entities and the office of the Information Commissioner			Lack of monthly reports from agencies has contributed immensely to the monitoring and evaluation of RTI activities throughout line agencies. This is due to lack of appointed RTI Officer positions in government.	Appointment of RTI Officers.. Ensure monthly reports from agencies are submitted to RTI Unit.

REPORT AGAINST MINISTRY BUDGET NARRATIVE

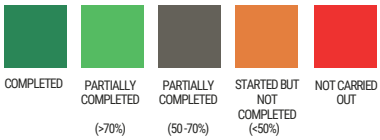
ACTIVITY MCBA: STRATEGIC MANAGEMENT

Performance Measurement (Service Targets)

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Public bodies release official information proactively and in a consistent, understandable, timely and accessible manner.	1	Database is developed			Government website assessment completed by RTI Unit in 2020.
The public has timely and affordable access to a range of official government information	12	Monthly report			Still lack of monthly reports provided by Government agencies. 24 RTI requests made to various agencies and made known to RTI Unit.
Government websites are either created or updated and properly managed and maintained	7	Websites created		In 2019, according to assessments made on availability of websites, activeness, and relevance of information per RTI Act Websites, the MPM alone scored 27%.	In 2020, this has increased to 63% because of several more new websites and regular updating of websites and more people begin to see relevance of information – representing a 47% increase. * RTI Unit assisted three agencies to develop their websites
Effective records management system in place by end of first phase implementation of RTI Act	7	Training on records management			Training conducted with the Ministry of the Prime Minister and the Public Service Commission
Records digitalized	12	Monthly reports			Agencies are encouraged to digitize their records during RTI workshops & trainings

ACTIVITY MCBA: STRATEGIC MANAGEMENT

Performance Measurement (Service Targets)



Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
National Records Management Policy and Code of Practice on Records and Information Management developed by 2020	2	No. of Policy and Codes developed			Completed and circulated
Heads of Public bodies, RTI Officers and Records Officers can access training appropriate to their needs	10	No. of trainings			This was made aware to DGs, Directors and SG for provinces during their induction. 5 RTI Trainings were conducted by RTI Unit in 2020.
New RTI web portal developed	1	RTI Web Portal			This was achieved in 2016 The newest feature on RTI website is our live updates on all RTI activities.
RTI Tracking system implemented in RTI Unit implementing agencies	1	RTI Tracking system developed and implemented			UNDP has agreed to fund this is in 2021
Document management system implemented for use by Government	1	Gov't document management system developed			Government agencies are going ahead to purchase available systems to store their records.
The public, RTI practitioners and the government have access to modern technical facilities for easy access to information	12	Monthly reports			This depends on the structure of each agency
The RTI Unit is fully equipped with human resources to carry out daily routine activities by 1st Quarter, 2020	2	Recruitment of publication officers, and Education and Training Officer			Education and Training Officer not yet recruited due to funding
Public Education activities are sufficiently funded to enable the use of a range of formats such as the media, public educations materials, and holding of public forums to raise public awareness	10	Public Education Activities			RTI Unit conducted 5 Radio & Television interviews and talkback shows. Produced 11 video clips Issued 2 press releases However, more funds are needed to produce education materials for outer provinces and training
The Office of the Information Commissioner has sufficient for all gov't agencies	13	Approval of RTI budget allocation			This is the responsibility of the Ministry of Justice
State approved budgetary allocations for RTI requirements for all gov't agencies	13	Approval of RTI budget allocation			This rests on individual agencies
Public and government have access to information and resources about RTI	12	Monthly reports			All RTI resources are published on the RTI official website Training materials also provided to VIPAM for training purposes
More government agencies begin implementing RTI	20	Ministerial Enforcement Order			RTI Order has already covered all agencies, relevant private entities and private entities through 3 separate Ministerial Orders

DISASTER RECOVERY COORDINATION UNIT

The Disaster Recovery Coordination Unit, also referred to as the Recovery Unit is the recent addition into the DSPPAC structure review of 2020. The need to have this unit set up is to oversee and effectively coordinate the long-term sector recovery activities. In April 2020, Category 5 TC Harold battered the northern province of Vanuatu urging the Government through DSPPAC to develop a recovery strategy. The TC Harold and Covid19 Post Disaster Needs Assessment resulted in the Vanuatu Recovery Strategy 2020-2023.

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

COMPLETED | PARTIALLY COMPLETED (>70%) | PARTIALLY COMPLETED (50-70%) | STARTED BUT NOT COMPLETED (<50%) | NOT CARRIED OUT

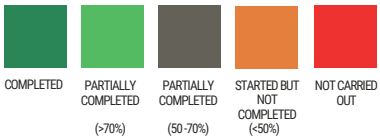
STRATEGIC OBJECTIVE 3
To provide strategic policy and planning support to the Prime Minister, administrative support to the Central Agencies Committee, National Recovery Committee and the Development Committee of Officials, policy advice and coordination to line ministries

Activity	Status End 2020	Progress Made	Challenges	Comments
Provide Secretariat support to the NRC			Inconsistency in member attendance. Ensuring comprehensive information sharing between sectors and NRC	
Develop National Disaster Recovery Framework			Efforts delayed by the refocusing on efforts to compile TC Harold/Covid-19 PDNA	
Ensure high quality reporting on impact of disaster recovery programs by establishing and operationalizing a Recovery Unit in DSPPAC			Current lack of funded PSC posts	

LANGUAGE SERVICES DEPARTMENT

The Department of Strategic Planning, Policy and Aid Coordination (DSPPAC) exists to support the Prime Minister (and by extension the Council of Ministers) to make policy and ensure that it is made operational. In practice policy is usually made collaboratively through deliberations and decisions of the Council of Ministers and subsidiary committees, notably the Ministerial Budget Committee.

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

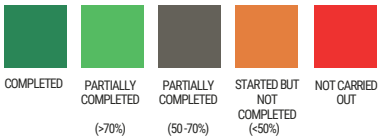


STRATEGIC OBJECTIVE 7
To provide language services to the Government and to raise awareness of the use of official languages.

Activity	Status End 2020	Progress Made	Challenges	Comments
Finalise and launch the Department's Language Policy.				Launching done on December 17th 2020.
To establish a Vanuatu National Language Council (VNLC) to deal with official and national language matters around the country with LSD acting in Secretariat role.			VNLC Coordinator not yet recruited.	The establishment of the VNLC will depend on the recruitment of the Coordinator.
To provide quality general translation and legal translation services to the Government of the Republic of Vanuatu and its people in their three national and official languages.				Done though it is an ongoing activity.
To revive interpretation services to the Government of the Republic of Vanuatu and its people in the three national and official languages.				Need to recruit one Interpreter.
To establish an electronic terminology bank for the Department and the Government of the Republic of Vanuatu.			PSC instructions during COVID-19 crisis has slowed down the recruitment of Reviser/Terminologist.	
Raise awareness in schools & communities on the use of the official languages of Vanuatu in schools and Government Agencies on implications of the National Language Policy and Language Act.				Done in Q3 & Q4 2020 in the 6 provinces.
Ensure effective operations of the Language Services Department through securing of appropriate budget			Not entire budget for new structure was approved.	

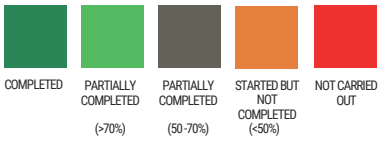
REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

Strategic Objective 7



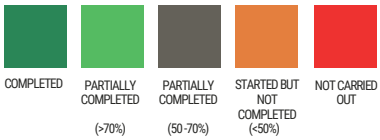
Activity	Status End 2020	Progress Made	Challenges	Comments
Build capacity of the Language Services Department through filling of vacancies, staff appraisals, capacity building training plan and PMR. Progress reporting and planning on the activities of the Language Service Department according to PSC Reporting & Planning Cycle: Business Plan, Six Monthly Report, ADR, PMS Appraisals.				

REPORT AGAINST ANNUAL DEVELOPMENT REPORT (ADR) TARGETS



NSDP	Strategic Direction	Activity	Status at end of 2020	Progress Made	Challenges	Comments
SOC 6.4 Strengthen national institutions to ensure they are cost-effective and well-resourced to deliver quality public service.	1. Promote effectiveness and efficiency of institutions for improvement of service delivery.	1.1 Complete effective implementation of the new structure of the Department.			NPPs for vacant positions not considered by MBC.	Few positions are yet to be filled.
		1.2 Continue improving the Department's assets.		A lot of working resources acquired.		Partitioning in Translators' rooms yet to be done.
	2. Set policy and legislative directions for the Government.	2.1 Finalize the Department's Language Policy.				Policies launched by Hon. PM.
		2.2 Continue coordinating the drafting and finalizing of the Language Act of the Department.		Drafting instructions were sent to the State Law Office.		
	3. Build institutional and human resource capacity.	3.1 Facilitate training and further studies for the Department's staff.		Two (2) LSD offices were on study leave.		The officers were to be back at office in 2021.
		3.2 Set up the office of the Coordinator of the Vanuatu National Language Council.			NPP seeking funding for the position of coordinator not considered by MBC.	The office is ready but Coordinator is yet to be recruited.

REPORT AGAINST ANNUAL DEVELOPMENT REPORT (ADR) TARGETS



NSDP	Strategic Direction	Activity	Status at end of 2020	Progress Made	Challenges	Comments
SOC 6.4 Strengthen national institutions to ensure they are cost-effective and well-resourced to deliver quality public service.	4. Progress availability and accessibility of information for all.	1.1 Complete effective implementation of the new structure of the Department.		Discussions around the content of Website already held with RTI officers.		RTI officer already informed to work on the Website.
		1.2 Continue improving the Department's assets.				Done in the six provinces in Q3 and Q4 2020.
	5. Provide and enable a framework for a safe, secure, inclusive and equitable Vanuatu.	5.1 Establish a Department's Business Plan for the following year.				Plan established in Q4 2020 by the LSD team.

REPORT AGAINST MINISTRY BUDGET NARRATIVE

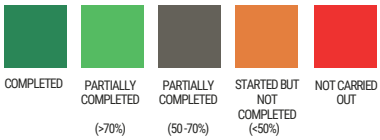
ACTIVITY MPCA: LANGUAGE SERVICES

Performance Measurement (Service Targets)

ACTIVITY COST: VT 41,685,216

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Number of staff performance appraisal done in 2020	11	No. of appraisal			Director is not included here.
Human Resource Development Plan Developed	1	HRDP developed			
Number of staff meetings held	12	No. of meeting			General meetings, Section Heads meetings, Administration meetings and urgent meetings
Number of translations & interpretation request made by the Government	439	No. of requests to Department			Registration March-Dec. 2020
Number of Quarterly Program Budget Service Targets Report produced	4	No. of reports			
Annual report completed & submitted to Corporate Service by February 2020	1	Annual report completed			2019 Report
Upgrading of staff through training Percentage of staff attending training in 2020	35	Percentage			Only in-house training for 4 officers

REPORT AGAINST MINISTRY BUDGET NARRATIVE



ACTIVITY MPCA: LANGUAGE SERVICES

Performance Measurement (Service Targets)

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Number of trainings attended by staff in 2018	N/A	N/A	N/A	N/A	N/A
Department business plan updated and submitted to Corporate Service Unit by May 2020	1	No. of plan submitted			

POLICY DEVELOPMENT

The LSD has established the first ever National Language Policy of the Republic of Vanuatu and the first ever Language Policy of the Language Services Department. The two policies were launched by the Hon. Prime Minister on 17th December 2020.
The National Language Policy of the Republic of Vanuatu deals with matters related to all languages of Vanuatu, whether official or vernacular, and the Language Policy of the Language Services Department looks at language services provided by the Government, through the LSD.

The overall purpose for Vanuatu to have these policies is to ensure all Vanuatu languages, official and vernacular, are well protected, preserved and promoted. These policies will allow the Government to put out strategies to strengthen the protection of the first culture of the people of Vanuatu, which is language, and the promotion of multilingualism in Vanuatu.

The implementation of the policies requires the participation of all institutions from the public and private sectors and civil society. It also requires the collaboration of the main stakeholders, which deals a lot with languages, such as the Ministry of Education, the Vanuatu Cultural Centre, the Malvatumauri National Council of Chiefs, the Vanuatu Christian Council, the Language Services Department, the Office of the Ombudsman, the VBTC and MAV, the Vanuatu National Language Council, and others such as the State Law Office, the Vanuatu Parliament and the OGCIO.

The goal of the implementation of these policies is to guide the relevant public and private institutions that deals with languages to deliver effective language services in the Republic of Vanuatu.

PORTFOLIO LEGISLATIVE FRAMEWORK

In 2020, the Hon. Prime Minister presented a policy paper to the Council of Ministers (COM), seeking its endorsement for the Ministry of Prime Minister to instruct, through the LSD, the drafting of the Bill of the National Language Act by the State Law Office. COM approved this policy paper on 26th November 2020.

CONVENTIONS

N/A

RISK/CHALLENGES

The main challenge of the LSD is financial shortfall.

The Department has a new structure and vacant positions in that structure need to be filled. However, NNPs seeking extra funds for these positions were not approved.

The LSD will function at its full capacity if all positions are filled, and sufficient operation fund is available.

OFFICE OF THE GOVERNMENT CHIEF INFORMATION OFFICER

The Office of the Government Chief Information Officer (OGCIO) was established by a Council of Minister's decision on 23rd November 2011, decision 109/20.

The Office of the Government Chief Information Officer of the Republic of Vanuatu operating under the Prime Minister's Office, in collaboration with its stakeholder in both private and public sector, and the office of the Telecommunications Radio communications and Broadcasting Regulator (TRBR) have outlined clear priorities on how to tackle specific issues, through sound strategies, policies, regulatory and legislative frameworks.

2020, is already testing how we collaborate to address critical challenges at home in our fight against the impacts of COVID 19 pandemic on our economy. During this pandemic, ICT has proven that it can and will enable delivery of quality education to our children in the remotest corners of Vanuatu, improving access to quality health services, making government services much more accessible, as well as increasing the efficiency of current recovery efforts and economic activities.

OGCIO has two main focus:

1. Helping Vanuatu achieved its goals of "ICTs (information and communication technologies) for All" and
2. Leading the IGov initiative (the integrated Government Initiative), which uses world class e-government solutions and ICTs to bring better service delivery method to all ministries and agencies, and ultimately to Vanuatu residents and businesses.

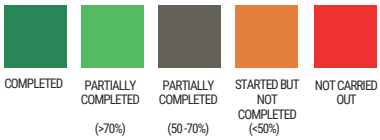
Aim
These are the four aims:

1. Reliable and affordable access to Government e-services
2. Effectiveness and efficient Government e-services delivery
3. Transparent and accountable Government e-Services delivery
4. Adhere to Good Governance always

The objectives of the Office of the Government Chief Information Officer reflect the Vanuatu 2030 National Sustainable Development Plan Policy Objective SOC: 2.1, 4.5,

1. Review of national ICT development policies and development of new and appropriate policies – Infrastructure Sharing Policy, National Broadband Policy, Data Sharing Policy, Submarine Cable Protection Policy, Digital TV Policy
2. Compliance of security standards enforced by OGCIO as per the newly developed Security Policy Handbook
3. Identify risks, develop and implement a robust and reliable disaster recovery strategy for all ICT systems
4. Strengthen application development with Government to enhance automation within the Government to improve and increase effectiveness and efficiency
5. Quarterly National ICT Development Committee meeting and monthly Technical Advisory Group meetings
6. Improve GBN Performance including better management of bandwidth for Government use
7. Continuous enhancing of the VoIP system to improve internal Government communication
8. Continuous enhancement to GBN including capacity building programs
9. Strengthens collaboration with ALL sectors to improve service delivery and facilitate government revenue collection
10. Continuous collaboration with the office of the Telecommunication, Radio communications & Broadcasting Regulator on development issues dealing with telecommunication regulatory services for Vanuatu
11. Hosting of 2021 Pacific ICT Days and Asia Pacific Tele community Policy & Regulation for the Pacific and technical support to the hosting of Pacific Island Forum
12. Awareness and Capacity building initiatives to promote cyber hygiene for all Internet users in Vanuatu
13. Increase and improve OGCIO Presence in all Provinces throughout Vanuatu in line with Vanuatu Decentralization Plan
14. Secure Telework Solution for all Government Line Agencies
15. Rename the entity "Office of Government Chief Information Officer - OGCIO" to a Government Department with name "Department of Communication and Digital Transformation (DoCDT)"

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

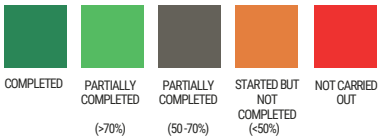


STRATEGIC OBJECTIVE 9
To provide policy advice and coordinate the implementation of the national Information Communication Technology policy, and lead the Integrated Government Initiative.

Activity	Status End 2020	Progress Made	Challenges	Comments
Purchase program licences for the whole of Government ie Microsoft to ensure legal, compliant GoV usage not pirated versions			To many old computers with very low specs own by government ministries and departments	Dedicated budget for ICT within Ministries/Depts and procurement plan
Review implementation of National ICT Development Policies which consist of: National ICT Policy, Universal Access Policy, Cyber security Policy			Lack of cooperation and planning between implementing partners	Quarterly workshops to gather together implementing partners for more collaboration
Develop new policies to address the current Telecommunication and ICT sector needs such as: National Broadband Policy, Infrastructure Sharing Policy, Submarine Cable Protection Policy, E-Government Implementation Policy			No guiding frame work to develop new policies to address the current telecommunication and ICT sector	New ICT frame work in draft for public consultation
Provide high quality, reliable & secure Government Broadband & ICT Applications Services infrastructure			With rapid technical advances the threats are also evolving so upgrades are expected during the year and may even be unplanned. Challenge is unplanned upgrades is costly. Also, with border closure it is a challenge to get support onsite when needed for major upgrades	Secure budget for unplanned systems upgrades and emergencies
Enforce security within the Government Broadband Network			While there are security measures in place, a significant number of computers still need to be upgraded to the latest required versions	Respective IT officers in each Ministry must ensure all computers running old versions of windows to be upgraded
Upgrade Government Broadband Network (GBN) data centres to latest technologies			While most servers have been upgraded to the latest version of windows, some critical servers still run-on older versions	Responsible departments to work with OGCIO on their systems upgrade so that the servers will be upgraded to latest version
Provide ongoing technical & training support to Government Departments with their application development, hosting and maintenance			A lot of users still require guidance in navigating various ICT systems	Provide ongoing support and on hands training
Extend the Government Broadband Network to further rural areas in order to connect government services to where is needed.			OGCIO does not budget for this activity and usually the cost to provide backhaul connectivity to remote office is met by the agency requesting the connection	This action is done on as needed basis, meaning that if there is a need then we provide technical support for this. it is done on as needed basis because we do not know which Govt. dept. will setup a remote office when and where.
Amendment of the TRBR ACT in order to enable a smooth working relationship between TRBR and the Telecommunication and ICT Ministry			Concern raised by stakeholders regarding the Amendment of the TRBR ACT	Require further consultation
Draft, consult & progress Vanuatu Cybercrime Bill to Parliament the to enable a safer Cyber Space for the Vanuatu citizen			Delayed by parliament	Waiting for next parliament sitting for this bill to be pass the parliament members

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

Strategic Objective 9



Activity	Status End 2020	Progress Made	Challenges	Comments
Develop a Strategy for the National Digital Governance Roadmap			COVID-19 prevent team to convening additional meeting.	Working on Online
Ensure effective operations of the OGCIO Office through securing of appropriate budget			Lack of funding to support new projects	Working on Online
Build capacity of the OGCIO Office through restructure, filling of vacancies, staff appraisals, capacity building training plan and PMR			Lack of funding to support new projects	Proper planning
Progress reporting and planning on the activities of the OGCIO Office according to PSC Reporting & Planning Cycle: Business Plan, Six Monthly Report, ADR, PMS Appraisals on time to PSC			Due to busy schedule for managers, few of the reporting is delay to submit to PSC	Proper planning

REPORT AGAINST MINISTRY BUDGET NARRATIVE

ACTIVITY MPEA: INFORMATION, COMMUNICATION & TECHNOLOGY POLICY & ADMINISTRATION

Performance Measurement (Service Targets)

ACTIVITY COST: VT 313,537,258

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
National ICT Policy Updated Bi-yearly	1	Yearly			The National ICT Development Framework is in draft for public consultation. Public Consultation will begin in the month of April for a period of 3 months. The Framework will provide guidance in the review of the National ICT Policy and ICT Development pathway into the future.
Strategic ICT plans for selected ministries and agencies is developed	5	Yearly			It has been challenging over the years to work with Ministries and agencies in developing ICT Action Plans as part of implementation of strategies under the National ICT Policy to address integration of ICT into Sectorial Policies.
Standard Operating Environment and other technical standards for all ministries and agencies, re PC's, laptops and servers are developed and updated	1	Yearly			80% completed. Most servers and desktops upgraded to latest recommended SOE. Critical systems will need to be tested for compatibility before being upgraded. Desktops should have no problem upgrading but some pcs may be old and not be able to be upgraded to Windows 10 therefore users will need to purchase new pcs
Transmission, Network and System Upgrade and Maintenance	3	Yearly			Up-to-date annual maintenance of the transmission and IP network and Systems

POLICY DEVELOPMENT

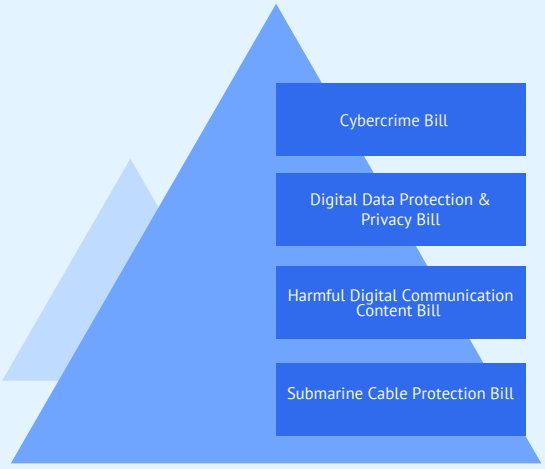
The Office of the Government Chief Information Officer (OGCIO) is currently working on the reviews of the following policies, the National ICT Policy, the Cyber security Policy and the Universal Access Policy which were officially launched by the Honorable Prime Minister Joe Natuman on 16th May 2014.

The three policies were approved by the Council of Ministers on 7th November 2013, following extensive work and consultations carried over 24 months to produce the policies with international and local experts.

The government acknowledges the collaborative efforts of the National ICT Development Committee; the Cyber security Working Group; Telecommunication Operator, Internet Service Providers; private sector; civil society; church groups; youth groups; community leaders; and everyone involved in the production and the ongoing reviews of these policies.

PORTFOLIO LEGISLATIVE FRAMEWORK

The legislation in regards to ICT is still an on-going process. The bills showed below are still on draft. The cybercrime bill is in the parliament ready to be tabled and passed by the Parliament, will be the first Act for the ICT in Vanuatu.



RISKS/CHALLENGES

- Processes for payment take time
- Lack of polices and strategies implementation
- Lack of emergency fund in dealing with response during disaster
- Lack of expert on different areas of ICT
- Lack of Service Level Agreement between stakeholders
- Difficult in centralizing all data from different ministries and departments
- Lack of security implementation
- Lack of Adequate power Supply in Remote areas
- Lack of infrastructure e-sharing, B2C and G2C Software
- High costs of data band from operators
- Need to improve Mid/last mile quality connectivity & Reliability
- Needs improvement of policies, strategies and regulations
- Sites located in remote areas, makes it difficult for regular engineers site visit.
- Expensive to do regular visit to the tower sites

HUMAN RESOURCE

The Human Resource Officer at the Corporate Service Unit has a primary responsibility for managing, assisting and dealing with all employee related matters including such functions as recruitment process, training and development plans and other relevant employee assistance program.

The Human Resource Officer works closely with all departments under the Ministry of the Prime Minister to facilitate and co-ordinate human resource functions across the whole of the Ministry in compliance with the PSC Act of 1998, including 2001 Amendments (8.1) and PSC Staffing Manual and the Public Finance & Economic Management Act No.6 of 1998 and the National Human Resource Strategy through regular reporting and analysis.

Geographical Distribution

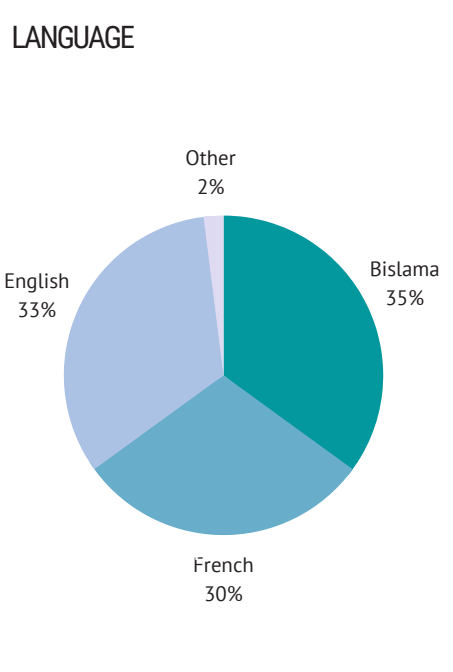
While most of the staff are located in Port Vila, there are four Officers from the Office of the Government Chief Information Office that are located in the provinces of SANMA, TAFEA, TORBA and MALAMPA.

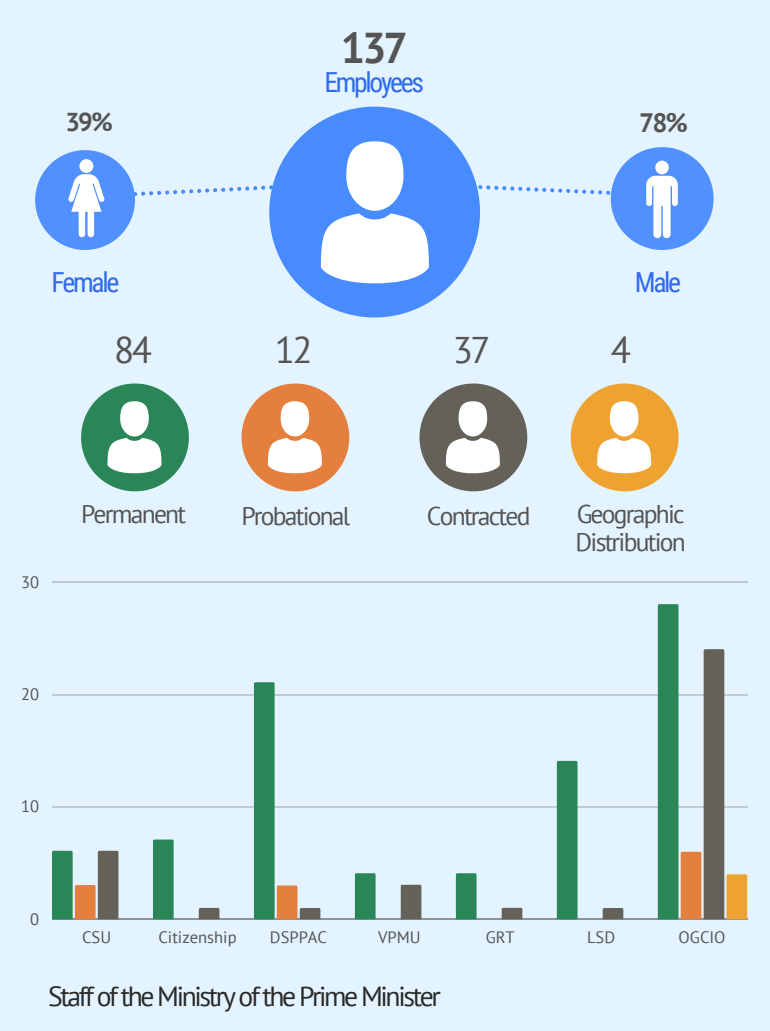
Cessation of Employment in the Period; Retirements, Redundancies & Terminations

N/A

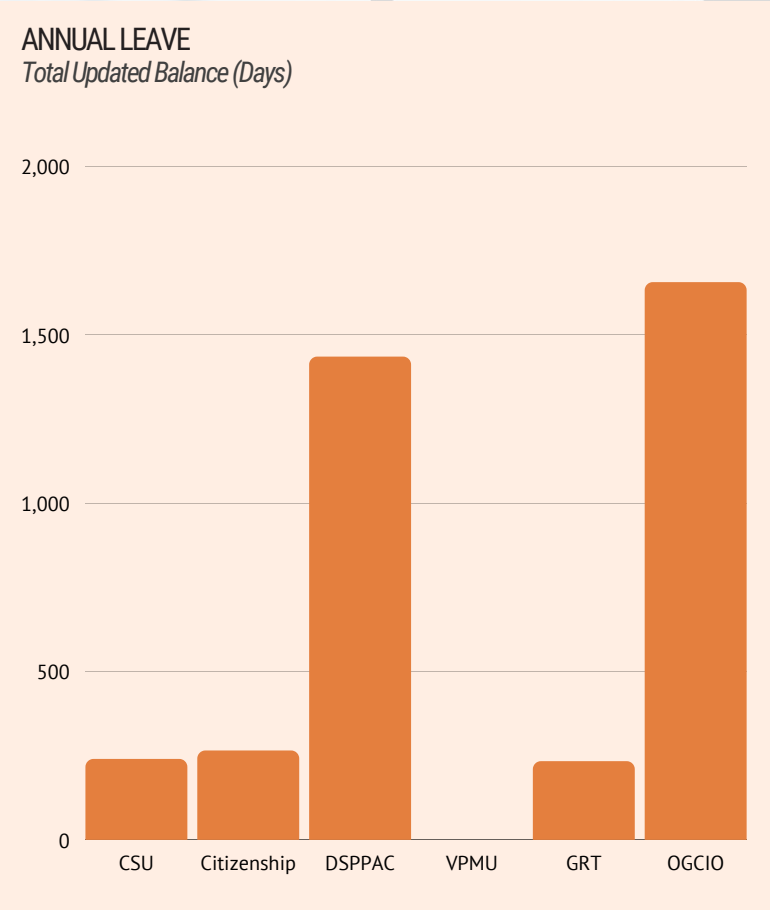
Compliance Report

The Ministry of the Prime Minister had 1 Disciplinary Case in 2020.





Staff of the Ministry of the Prime Minister



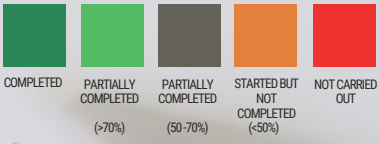
SCHOLARSHIPS

Department	Officer	Program	Qualifications	Institution	Period of Study
Language Services Department	Glen Sese	Licence d'Administration Economique et Sociale (AES) – (Economic & Social Administration)	Bachelor Degree	AUF	2018 - 2020
Language Services Department	Glen Malalo	Licence d'Administration Economique et Sociale (AES) – (Economic & Social Administration)	Bachelor Degree	AUF	2018 - 2020

TRAINING

1. MPM officials attended an Archiving and Filing Workshop including visits to the Reserve Bank Library & Archives and the Public Solicitor compactuses mobile storage shelving. Workshop was facilitated by the Right to Information Unit. The workshop resulted in the formation of a MPM Filing and Archiving Working Group – This group consist of all agencies under the Ministry of the Prime Minister led by Helen Koran of DSPPAC.
2. Several officials under MPM attended the VIPAM induction course offered by VIPAM.
3. Few officials attended the Legislative drafting workshop facilitated by SLO.

RESTRUCTURE SUBMISSIONS IN 2020



Department	Positions	Submission Date	Status
VNSC	3	6th May 2020	
DSPPAC	32	21st April 2020	
Right To Information Unit	5	21st April 2020	
CSU		29th August 2019	
Language Services Department		21st April 2020	
GRT		6th May 2020	
OGCIO		21st April 2020	

MINISTRY OF THE PRIME MINISTER

FINANCIAL REPORT

STATEMENT OF REPRESENTATION FOR THE YEAR ENDING 2020

We have reviewed the statement of financial Performance and Statement of Appropriations for Ministry of the Prime Minister for the year ending 31st December 2020 and have provided the required schedules as outlined in the Financial Circular 7 of 2009. *We verify that:*

1. The Statement of Financial Performance and Statement of Appropriation fairly reflect the Ministry of the Prime Minister's activities for the period 1st January -31st December 2020;
2. All LPOs were verified as being valid as of 31st December 2020 and any duplicate, invalid or erroneous LPOs have been cancelled;
3. All Standing and Accountable Imprest due before 31st December 2020 have been retired and fully accounted for;
4. Employee leave transactions have been up –dated and the list of outstanding annual leaves balances provided is valid and complete;
5. All known commitments, contingent liabilities and contingent assets have been identified and information submitted;
6. All adjustment journals have been made and passed onto the Department of Finance for approval.

REPUBLIC OF VANUATU
DIRECTOR GENERAL
PRIME MINISTER'S OFFICE
DIRECTEUR GENERAL
BUREAU DU PREMIER MINISTRE
REPUBLIQUE DE VANUATU

Dr Gregoire NIMBTIK
Director General
Ministry of the Prime Minister

Obed JOSEPH
Director General
Ministry of the Prime Minister

STATEMENT OF APPROPRIATION

MINISTRY OF THE PRIME MINISTER

Code	Description	Original Appropriation	Supplementary Appropriation	Virements	Final Budget	Actual Expenditure	Total Expenditure	Under/ (Over)
M02	Prime Ministers Ministry							
MCB	Strategic Management							
09AA	Policy Sectors	53,713,846	395,292,000	126,591	449,132,437	54,591,351	54,591,351	394,541,086
09AB	Aid Coordination Unit	17,655,392	-	99,002	17,754,394	16,849,931	16,849,931	904,463
09AC	Monitoring & Evaluation Unit	23,755,208	-	(521,931)	23,233,277	24,169,731	24,169,731	(936,454)
09AD	Travel	10,307,152	-	296,338	10,603,490	10,361,439	10,361,439	242,051
52AA	Vanuatu Project Management Unit	123,850,752	50,500,000	(2,000,000)	172,350,752	149,366,744	149,366,744	22,984,008
MCBA	Strategic Management	229,282,350	445,792,000	(2,000,000)	673,074,350	255,339,196	255,339,196	417,735,154
MCB	Strategic Management	229,282,350	445,792,000	(2,000,000)	673,074,350	255,339,196	255,339,196	417,735,154
MPA	Office of the Prime Minister							
10AA	Cabinet	108,288,026	-	15,631,403	123,919,429	116,545,263	116,545,263	7,374,166
10AB	Independence Celebrations	2,000,000	-	-	2,000,000	2,000,000	2,000,000	-
10AC	International Travel	20,000,000	-	(14,108,033)	5,891,967	5,891,967	5,891,967	-
10BD	Entertainment Fund	3,000,000	-	-	3,000,000	2,976,453	2,976,453	23,547
10BF	Local Travel	3,000,000	-	-	3,000,000	3,000,000	3,000,000	-
42AA	PMO Corporate Services	-	-	-	-	171,619	171,619	(171,619)
MPAA	Administration & Coordination of Government Programmes	136,288,026	-	1,523,370	137,811,396	130,585,302	130,585,302	7,226,094
MPA	Office of the Prime Minister	136,288,026	-	1,523,370	137,811,396	130,585,302	130,585,302	7,226,094
MPB	Director General's Office							
42AA	PMO Corporate Services	75,953,768	-	476,630	76,430,398	75,778,944	75,778,944	651,454
42AB	Utilities	27,000,000	-	-	27,000,000	26,303,907	26,303,907	696,093
42AC	Community Development Fund	10,000,000	-	-	10,000,000	9,262,057	9,262,057	737,943
MPBA	Corporate Services	112,953,768	-	476,630	113,430,398	111,344,908	111,344,908	2,085,490
MPB	Director General's Office	112,953,768	-	476,630	113,430,398	111,344,908	111,344,908	2,085,490
MPC	Language Services							
18AA	Language Services	38,606,192	-	(7,305,353)	31,300,839	30,997,689	30,997,689	303,150
18CA	Administration	3,079,024	-	7,305,353	10,384,377	10,076,472	10,076,472	10,076,472
MPCA	Language Services	41,685,216	-	-	41,685,216	41,074,161	41,074,161	611,055
MPC	Language Services	41,685,216	-	-	41,685,216	41,074,161	41,074,161	611,055
MPD	Special Commissions							
56AA	Government Remuneration Tribunal	18,530,844	-	-	18,530,844	16,650,596	16,650,596	1,880,248

EXPENSE SUMMARY REPORT

MPDE	Government Remuneration Tribunal	18,530,844	-	-	18,530,844	16,650,596	16,650,596	1,880,248
MPD	Special Commissions	18,530,844	-	-	18,530,844	16,650,596	16,650,596	1,880,248
MPE	Information, Communication and Technology Policy and Admin. (OGCIO)							
57AA	Administration & Operators	147,142,980	-	16,207,613	163,350,593	163,478,743	163,478,743	(128,150)
57AB	IP Network & Communication	42,800,000	-	(4,274,887)	38,525,113	38,319,821	38,319,821	205,292
57AC	Management Information System	53,161,432	-	(7,159,742)	46,001,690	47,355,089	47,355,089	(1,353,399)
57AD	Transmission Network	39,257,846	-	(3,755,480)	35,502,366	35,457,011	35,457,011	45,355
57AE	Policy & Compliance	24,400,000	-	(408,555)	23,991,445	23,874,022	23,874,022	117,423
57AF	Desktop & User Support	6,775,000	-	(608,949)	6,166,051	6,153,651	6,153,651	12,400
MBEA	Information, Communication and Technology Policy and Admin. (OGCIO)	313,537,258	-	-	313,537,258	314,638,337	314,638,337	(1,101,079)
MPE	Information, Communication and Technology Policy and Admin. (OGCIO)	313,537,258	-	-	313,537,258	314,638,337	314,638,337	(1,101,079)
MPG	Parliamentary Secretariat							
50AA	Parliamentary Secretariat	-	-	-	-	-	-	-
MPGA	Parliamentary Secretariat	-	-	-	-	-	-	-
MPG	Parliamentary Secretariat	-	-	-	-	-	-	-
M02	Prime Minister's Ministry	852,277,462	445,792,000	-	1,298,069,462	869,632,500	869,632,500	428,436,962
	GRAND TOTAL	**852,277,462**	**445,792,000**	**-**	**1,298,069,462**	**869,632,500**	**869,632,500**	**428,436,962**

EXPENSE SUMMARY REPORT

Code	Description	Actual	Total	Budget to Date	Under/ (Over) Budget	Warrant Released	Warrant Remaining	Annual Budget	Annual Budget Remaining
M02	Prime Ministers Ministry								
09	Department of Strategic Policy Coordination & Corporate Services								
09AA	Policy Sectors	53,054,776	53,054,776	449,132,437	396,077,661	51,510,804	(1,543,972)	449,132,437	396,077,661
09AB	Aid Coordination Unit	16,328,323	16,328,323	17,754,394	1,426,071	16,345,124	16,801	17,754,394	1,426,071
09AC	Monitoring & Evaluation Unit	23,582,164	23,582,164	23,233,277	(348,887)	21,389,660	(2,192,504)	23,233,277	(348,887)
09AD	Travel	10,119,388	10,119,388	10,603,490	484,102	9,751,204	(368,184)	10,603,490	242,051
09	Department of Strategic Policy Coordination & Corporate Services	103,084,651	103,084,651	10,603,490	484,102	9,751,204	(368,184)	10,603,490	484,102
10	Prime Ministers Cabinet								
10AA	Cabinet	114,540,494	114,540,494	123,919,429	9,378,935	107,466,648	(7,073,846)	123,919,429	9,378,935
10AB	Independence Celebrations	1,766,724	1,766,724	2,000,000	233,276	2,000,000	233,276	2,000,000	233,276
10AC	International Travel	5,389,660	5,389,660	5,891,967	502,307	5,891,967	502,307	5,891,967	502,307
10BD	Entertainment Fund	2,645,398	2,645,398	3,000,000	354,602	2,999,993	354,595	3,000,000	354,602
10BF	Local Travel	2,833,268	2,833,268	3,000,000	166,732	3,000,000	166,732	3,000,000	166,732
10	Prime Ministers Cabinet	127,175,544	127,175,544	137,811,396	10,635,852	121,358,608	-5,816,936	137,811,396	10,635,852
18	Language Services Department								
18AA	Language Services	30,997,689	30,997,689	31,300,839	303,150	28,331,133	(2,666,556)	31,300,839	303,150
18CA	Administration	9,279,107	9,279,107	10,384,377	1,105,270	10,076,472	797,365	10,384,377	1,105,270
18	Language Services	40,276,796	40,276,796	41,685,216	1,408,420	38,407,605	-1,869,191	41,685,216	1,408,420
42	PMO Corporate Services Unit								
42AA	PMO Corporate Services Unit	71,719,310	71,719,310	68,430,398	(3,288,912)	74,067,015	2,347,705	68,430,398	(3,288,912)
42AB	Utilities	23,318,539	23,318,539	27,000,000	3,681,461	26,996,657	3,678,118	27,000,000	3,681,461
42AC	Community Development Fund	7,791,800	7,791,800	10,000,000	2,208,200	9,951,378	2,159,578	10,000,000	2,208,200
42	PMO Corporate Services Unit	102,829,649	102,829,649	105,430,398	2,600,749	111,015,050	8,185,401	105,430,398	2,600,749
50	Parliamentary Secretariat								
50AA	Parliamentary Secretariat	(652)	(652)	-	652	-	652	-	652
50	PMO Corporate Services Unit	-652	-652	0	652	0	652	0	652
52	Vanuatu Project Management Unit (VPMU)								
520	Vanuatu Project Management Unit	-	-	-	-	-	-	-	-
52AA	Vanuatu Project Management Unit	148,426,028	148,426,028	172,350,752	23,924,724	140,204,355	(8,221,673)	172,350,752	23,924,724
52	Vanuatu Project Management Unit	148,426,028	148,426,028	172,350,752	23,924,724	140,204,355	-8,221,673	172,350,752	23,924,724

EXPENSE SUMMARY REPORT

MINISTRY OF THE PRIME MINISTER

Code	Description	Actual	Total	Budget to Date	Under/ (Over) Budget	Warrant Released	Warrant Remaining	Annual Budget	Annual Budget Remaining
56	Government Remuneration Tribunal								
56AA	Government Remuneration Tribunal	16,381,889	16,381,889	18,530,844	2,148,955	17,307,533	925,644	18,530,844	2,148,955
56	Government Remuneration Tribunal	16,381,889	16,381,889	18,530,844	2,148,955	17,307,533	925,644	18,530,844	2,148,955
57	Office of the Chief Information Officer								
570	Information, Communication and Technology Policy and Admin.	14,166,288	14,166,288	-	(14,166,288)	=	(14,166,288)	-	(14,166,288)
57AA	Administration & Operations	156,101,645	156,101,645	163,350,593	7,248,948	157,033,523	931,878	163,350,593	7,248,948
57AB	IP Network and Communication	19,580,638	19,580,638	38,525,113	18,944,475	38,525,113	18,944,475	38,525,113	18,944,475
57AC	Management Information System	45,730,449	45,730,449	46,001,690	271,241	46,001,690	271,241	46,001,690	271,241
57AD	Transmission Network	32,045,716	32,045,716	35,502,366	3,456,650	35,502,366	3,456,650	35,502,366	3,456,650
57AE	Policy & Compliance	22,394,877	22,394,877	23,991,445	1,596,568	23,921,962	1,527,085	23,991,445	1,596,568
57AF	Desktop & User Support	5,521,415	5,521,415	6,166,051	644,636	6,166,051	644,636	6,166,051	644,636
57	Information, Communication and Technology Policy and Admin.	295,541,028	295,541,028	313,537,258	17,996,230	307,150,705	11,609,677	313,537,258	17,996,230
MO2	Prime Ministers Ministry	833,714,933	833,714,933	1,290,069,462	456,354,529	834,440,648	725,715	1,290,069,462	456,354,529
	REPORT TOTAL	**833,714,933**	**833,714,933**	**1,290,069,462**	**456,354,529**	**834,440,648**	**725,715**	**1,290,069,462**	**456,354,529**

GOVERNMENT REMUNERATION TRIBUNAL (GRT)

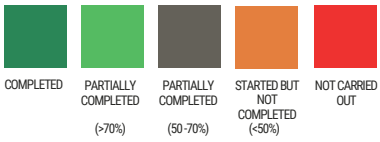
Summary

This report covers the Government Remuneration Tribunal GRT) activities for the year 2020, although a successful year of achievements we believed that more could have been achieved if the office was adequately resourced in terms of staffing, better planning, monitoring and evaluation of activities in place with adequate operational budget. The other important aspect hindering performance is the ambiguities of various legislations overlapping the functions of the GRT Office.

Year 2020 witnessed a continuation of the 2017 implementation of GRT Determinations across the Public Sector and the four Public Commissions. In 2017 the GRT Tribunal issued 22 determinations to be effective in January 2018. This practice happened in isolation of the budget and the prior knowledge of departments to factor extra funds into the budget for the transition to new alignment of salaries. Hence, a supplementary budget was passed by Parliament in 2019 to allow for the 22 determinations to be enforced. The major task of the office was to ensure realignment of salaries in accordance with the GRT Determinations, at the same time reviewing each institution that these institutions conform to the 22 Determinations issued in 2017.

The presentation of the report follows closely the Public Service Commission latest template for annual report. It is worth noting that the organizational structure requires changes to carter for current and long-term efficient operation of the office. In relation to this challenge, the GRT Act has been in place for the past 22 years and instances of governance and the authority of the Act seems diminished with respect to other legislations. This therefore calls for a review and amendment to the Act and if possible, amend other legislations as well so that only one institution sets salary and allowances while others sets incremental points most appropriate for annual appraisal of staff.

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

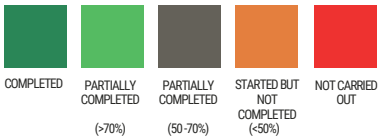


STRATEGIC OBJECTIVE 10
To implement the Government Remuneration Tribunal Act and provide secretariat support to the GRT.

Activity	Status End 2020	Progress Made	Challenges	Comments
Conduct a general review on the 2017 Determinations made to determine effectiveness, remaining anomalies and roll-out of recommendations			Budget issues complaints	PSC decided not to place few people in the scale proposed by the 2017 Determinations
Reviewing GRT Act for Amendments to interpretation section e.g., Anomalies , alignment definitions and to ensure Neutrality of the Tribunal and its alignment to other Acts repeal duplication Acts e.g. Official Salaries Act			Two consultants in Australia who could not be present in Vanuatu due to Covid restrictions	Had one teleconferencing with consultants and two consultation meetings with the legislative review committee
Develop a Government Salary Review methodology document, outlining the standard procedures to follow in contacting a review			Engage a consultant through GFG in Australia who initially drafted the GRT Legislation	Again because of Covid we can not have the consultant over. We have sort funding from GFG. TORs and contracts done and handled by GFG
Conduct a Salary Review report for all Commissions including Government Statutory Bodies which are covered under GRT Determinations of 2017 whether or not the GRT Determinations have been probably implemented.			One institution that did not want the GRT Office to conduct this review is Vanuatu Agriculture Office	Completed

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

Strategic Objective 10



Activity	Status End 2020	Progress Made	Challenges	Comments
Progress GRT Web Site with OGCIO				Achieved in 2020
Support GRT Board with secretariat duties				Activities plan achieved
Ensure effective operations of the GRT Office through securing of appropriate budget			Two anomalies not agreed to by PSC SG but have been budgeted for	Budget
Build capacity of the GRT Office through filling of vacancies, staff appraisals, capacity building training plan and PMR				Recruit director In mid-June, appointment of Chairperson in October and the private sector member in November
Progress reporting and planning on the activities of the GRT Office according to PSC Reporting & Planning Cycle: Business Plan, Six Monthly Report, ADR, PMS Appraisals on time to PSC				All completed

REPORT AGAINST ANNUAL DEVELOPMENT REPORT (ADR) TARGETS:

All planned activities for 2020 above centred around the NSDP goals, addressing the Society and Economy Pillar. Specifically, Society Pillar Goal 6 is to create strong and effective Institutions; under policy objective 6.1 to enhance the capacity and accountability of public officials, and ensuring the impartiality and effectiveness of performance management systems. While the Economy Pillar Goal 4, Creating Jobs and business opportunities; under policy objective 4.5 increasing the number of decent, productive employment opportunities, particularly for young women and men and people with disabilities

REPORT AGAINST MINISTRY BUDGET NARRATIVE:

The total cost of MPDE activity comprises of personal emolument and operational budget shown below. Note that there is a surplus of VT 1,880,248, this amount should have been expended on anomalies but the PSC did not approve this. Although appropriated by Parliament rendering it legal and according to the program budgeting in Public Finance and Economic Management Act (CAP 244) denotes that any funds appropriated by the Parliament for a particular activity, once assented and gazetted, becomes a legal instrument and must be disbursed accordingly.

ACTIVITY MPDE: GOVERNMENT REMUNERATION TRIBUNAL

Performance Measurement (Service Targets)

ACTIVITY COST: VT 41,685,216

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Number of GRT Board meetings	6	No. of Meeting minutes		Delay in appointment of Tribunal Chair and Member representing the private sector	Anticipated 6 meetings a year achieve 4
Number of Government structures remunerated	100	Percentage		All institutions addressed	There are various issues for different institution which requires further consultation.

RISKS/CHALLENGES

The major risks and challenges faced during the year are four-fold, firstly there is the political pressure from politicians disrupting planned activity. Secondly, Statutory institutions have their own Act and Board rendering it an excuse for institutions to delay implementation of GRT Determination and most importantly the budget ceiling given for the GRT operational budget is inadequate to cover every Provinces and other important planned activities of the GRT. Lastly, only three officers covering 13 ministries and Departments, statutory and the whole of the public sector is too much. The GRT will be looking at a new structure to ensure this department carry out its functions effectively.

STATUTORY AUTHORITIES

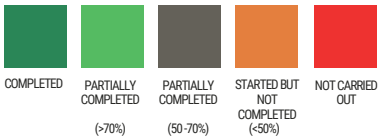
TELECOMMUNICATIONS RADIO-COMMUNICATIONS & BROADCASTING REGULATOR

The Regulator provides an annual report to the Prime Minister and makes available to public on the website.

NON STATUTORY BODY

VANUATU BROADCASTING & TELEVISION CORPORATION

Within 4 months of the end of each financial year the Corporation shall transmit to the Prime Minister an annual report of its activities together with the audited accounts including the report of the Auditor-General therein. The Prime Minister shall cause a copy of the annual report and audited report to be laid before Parliament.



CITIZENSHIP COMMISSION

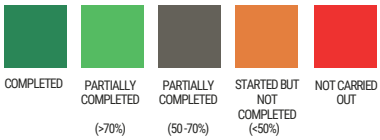
REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

STRATEGIC OBJECTIVE 8
To administer the Citizenship Act and provide secretariat support to the Citizenship Commission.

Activity	Status End 2020	Progress Made	Challenges	Comments
Improve service delivery and revenue generation of Office through improved secretariat services for Citizenship Commission sittings		It's an Ongoing process	COVID 19 Pandemic Staff Shortage	
Support establishment & regular meetings of Citizenship Task Force		Citizenship Task Force established. Report produced and launched in the presence of all Ministries in November – December 2019	Lack of access to proper Data	
Review of legislation framing work of Citizenship Office & Commission to provide a more transparent, effective and efficient Citizenship Office		The review exercise of the Citizenship Act [CAP112] and the Regulation is been completed in 2020 and now ready for tabling before Parliament in 2021	Need for improved communication between the Citizenship Office and the State Law Office	
Develop a more robust Citizenship Investment Policy		The Commission has recently endorsed the engagement of the Pacific Advisory to develop a Policy on the Citizenship Investment		
Develop a Citizenship Office Procedures Manual to streamline the processes and procedures based on new policy and legislation and review of structure		We are still in the consultation stage of developing a Citizenship Office Procedure Manual	Staff Shortage which is causing everyone to be overloaded and none to concentrate on developing such Policy Need to have a Secretary General permanently appointed to this Office to take lead on the matter	
Develop Yellowfin Data Base with OGCIO to enter and secure all files and citizenship applicant details/history		Work in progress since January 2020 with OGCIO to complete the Yellowfin database	Staff shortage which has caused detail in entering all the data information into the database Need to purchase a Heavy duty photocopy and scanning machine to facilitate this exercise	
Establish and maintain a Citizenship Web Site with up-to date information		The Website is always updated	The Citizenship's Office needs to have its own IT and Communications Officer to avoid the current delay that we have with the OGCIO	
Negotiate an MOU with VNSO to share data		Preliminary discussions have commenced	The staffing shortage has prevented us to complete this exercise which we will complete in 2021	
Negotiate with provincial authorities to improve decentralisation of services to deliver effective services to other provinces and towns to improve revenue streams		This exercise has commenced in July 2020 with the Sanma Province We will continue this exercise with other Provinces in 2021	Staff Shortage and we need a Secretary General permanently appointed to this position in order to effectively engage with the President of Provinces	

REPORT AGAINST RELEVANT CORPORATE PLAN OBJECTIVES

Strategic Objective 8



Activity	Status End 2020	Progress Made	Challenges	Comments
Investigate potential revenue streams and forecasts with Discussion Papers to Citizenship Commission and DCO/COM		The Citizenship Commission has approved the followings: The Real Estate Program which is now before COM for endorsement; and The Scholarship Student Support Program.		
Ensure effective operations of the Citizenship Office & Commission through securing of appropriate budget		Ongoing		
Build capacity of the Citizenship Office & Commission through filling of vacancies, staff appraisals, capacity building training plan and PMR		3 Staffs have gone through trainings with VIPAM in 2020	The Citizenship Office staff need capacity building training however due to the increasing workload and Staff Shortage, the current staff cannot attend trainings as they normally should	
Progress reporting and planning on the activities of the Citizenship Office & Commission according to PSC Reporting & Planning Cycle: Business Plan, Six Monthly Report, ADR, PMS Appraisals on time to PSC		All the required reports have been submitted	A Secretary General permanently appointed is a must in order to carry out these important Administrative exercises	

REPORT AGAINST MINISTRY BUDGET NARRATIVE

ACTIVITY CKAA: CITIZENSHIP COMMISSION

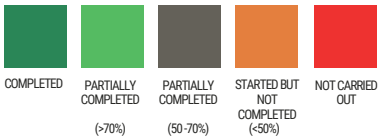
Performance Measurement (Service Targets)

ACTIVITY COST: VT 36,613,669

Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Annual reports on the Commission activities	1	Yearly		No SG permanently appointed; Staff Shortage which causes staffs overloaded with work	
Citizenship office/commission business plan updated	1	Yearly			
Internal Citizenship screening committee meeting	16	Meet on monthly basis before actual commission meeting			
Commission meeting to consider and approve applications for citizenship	16	Meet on monthly basis, a total of 12 ordinary meetings plus 4 extra meetings			

ACTIVITY CKAA: CITIZENSHIP COMMISSION

Performance Measurement (Service Targets)



Descriptions	Quantity	Unit of Measure	Status End 2020	Challenges	Comments
Initiate new policy and liaise with stakeholders before DCO & COM approval	2	Mid 2020		No SG permanently appointed; Staff Shortage which causes staffs overloaded with work	
Submit quarterly briefing report to Hon PM and DG of PM Office.	3	1 every 4 months		No SG permanently appointed to focus on the drafting of such reports;	
Regular staff meeting	12	Monthly		No SG permanently appointed to set fixed priorities for the office. The change of SGs over months and weeks has caused the office to lose focus on its core function and priorities	

POLICY DEVELOPMENT

The Commission has recently endorsed the engagement of the Pacific Advisory to develop a Policy on the Citizenship Investment.

PORTFOLIO LEGISLATIVE FRAMEWORK

The Citizenships Office with the collaboration of the State Law Office has prepared a Bill that is now ready to be tabled before Parliament in 2021.

CONVENTIONS

The Citizenship's Office has not ratified any Convention in 2020.

RISKS/CHALLENGES

The major issues and challenge for the Citizenship Office is the delay in the recruitment of a permanent Secretary General. This has caused the office to lose focus on its key and core objectives, fail to develop new policy objectives and only concentrate on the normal daily activity of the office. This is a crucial issue which the Public Service Commission must urgently address in the First Quarter of 2021.

The Citizenships Office has encountered a major setback in 2020 with the breakout of the COVID 19 pandemic which has caused travel restrictions and major economic downfall not only in Vanuatu but worldwide. This has reduced the revenue collection pace in the first quarter of 2020 however; this has not prevented the Citizenship's Office to exceed its revenue target of 7 billion per year.

CITIZENSHIP COMMISSION
FINANCIAL REPORT

STATEMENT OF REPRESENTATION FOR THE YEAR ENDING 2020

We have reviewed the statement of financial Performance and Statement of Appropriations for Citizenship Commission for the year ending 31st December 2020 and have provided the required schedules as outlined in the Financial Circular 7 of 2009. *We verify that:*

1. The Statement of Financial Performance and Statement of Appropriation fairly reflect the Citizenship Commission's activities for the period 1st January -31st December 2020;
2. All LPOs were verified as being valid as of 31st December 2020 and any duplicate, invalid or erroneous LPOs have been cancelled;
3. All Standing and Accountable Imprest due before 31st December 2020 have been retired and fully accounted for;
4. Employee leave transactions have been up –dated and the list of outstanding annual leaves balances provided is valid and complete;
5. All known commitments, contingent liabilities and contingent assets have been identified and information submitted;
6. All adjustment journals have been made and passed onto the Department of Finance for approval.

REPUBLIC OF VANUATU
Acting Secretary General
Citizenship Office
REPUBLIQUE DE VANUATU

Yusino MELTETAKE
Acting Secretary General
Citizenship Commission

REPUBLIC OF VANUATU
Citizenship Office/Commission
REPUBLIQUE DE VANUATU

Maretha Elsa VISI
Finance & Budget Officer
Citizenship Office

STATEMENT OF APPROPRIATION

CITIZENSHIP COMMISSION

Code	Description	Original Appropriation	Supplementary Appropriation	Virements	Final Budget	Actual Expenditure	Total Expenditure	Under/ (Over)
M01	Constitutional Agencies							
CKA	Citizenship Commission							
06AA	Citizenship Commission	36,613,669	-	-	36,613,669	28,855,366	28,855,366	7,758,303
CKAA	Citizenship Commission	36,613,669	-	-	36,613,669	28,855,366	28,855,366	7,758,303
CKA	Citizenship Commission	36,613,669	-	-	36,613,669	28,855,366	28,855,366	7,758,303
M01	Constitutional Agencies	36,613,669	-	-	36,613,669	28,855,366	28,855,366	7,758,303
	GRAND TOTAL	**36,613,669**	**-**	**-**	**36,613,669**	**28,855,366**	**28,855,366**	**7,758,303**

EXPENSE SUMMARY REPORT

Code	Description	Actual	Total	Budget to Date	Under/ (Over) Budget	Warrant Released	Warrant Remaining	Annual Budget	Annual Budget Remaining
M01	Constitutional Agencies								
06	Citizenship Commission								
060	Citizenship Commission	(41,537)	(41,537)	-	41,537	-	41,537	-	41,537
06AA	Citizenship Commission	(13,490,889,064)	(13,490,889,064)	(7,485,268,487)	6,005,620,577	33,448,551	13,524,337,615	(7,485,268,487)	6,005,620,577
06	Citizenship Commission	-13,490,930,601	-13,490,930,601	-7,485,268,487	6,005,620,577	33,448,551	13,524,337,615	-7,485,268,487	6,005,620,577
M01	Citizenship Commission	-13,490,930,601	-13,490,930,601	-7,485,268,487	6,005,620,577	33,448,551	13,524,337,615	-7,485,268,487	6,005,620,577
	REPORT TOTAL	**-13,490,930,601**	**-13,490,930,601**	**-7,485,268,487**	**6,005,620,577**	**33,448,551**	**13,524,337,615**	**-7,485,268,487**	**6,005,620,577**

DAILY EXPENSE REPORT 2020

CITIZENSHIP COMMISSION

Account	Description	Actual	Commitment	Total	Budget	Under/ Over)
	Personal Expenses					
8AAA	Acting Allowances	754,783	-	754,783	-	(745,783)
8AAB	Responsibility Allowances	161,000	-	161,000	-	(161,000)
8AAF	Family Allowances	121,440	-	121,440	65,250	(56,190)
8AAG	Gratuities Allowances	-	-	-	470,400	470,400
8AAH	Housing Allowances	1,709360	-	1,709360	720,064	(989,296)
8AAP	Home Island Passage Allowances	70,778	-	70,778	-	(70,778)
8ASP	Provident Fund	537,302	-	537,302	556,134	18,832
8AWC	Contract Wages	40,600	-	40,600	-	(40,600)
8AWP	Permanent Wages	13,240,663	-	13,240,663	13,838100	595,437
8AWP	Payroll Expenses	-	-	-	-	-
	Personal Expenses	16,635,926	-	16,635,926	15,649,948	(985,978)
	Operating Expenses					
8CAB	Subsistence Allowances	(27,200)	-	(27,200)	500,000	527,200
8CAS	Sitting Allowances	2,479,245	-	2,479,245	3,000,000	520,755
8CEC	Consultants Fees	750,000	-	750,000	100,000	(650,000)
8CET	Other Fees	550,000	-	550,000	140,000	(410,000)
8CFV	Vehicle Fuel	127,400	-	127,400	384,000	256,000
8CGR	Transport - Freight	-	-	-	20,000	20,000
8CIF	Vehicle Hire	637,000	-	637,000	200,000	(437,000)
8CJO	Office Cleaning	-	-	-	150,000	150,000
8CKD	Advertising - Communications	37,310	-	37,310	100,000	62,690
8CKR	Printing - Communications	10,988	-	10,988	7,000,000	6,989,012
8CKS	Stationery - Communications	1,355,044	-	1,355,044	750,000	(605,044)
8CKT	Telephone/Fax - Communications	136,810	-	136,810	300,000	163,190
8CMO	Office - Materials	-	-	-	900,000	900,000
8COF	Refunds	60,000	-	60,000	-	(60,000)
8COI	Incidentals	-	-	-	800,000	800,000
8COP	Official Entertainment	1,098,182	-	1,098,182	1,519,721	421,539
8CRE	Equipment Repairs & Maintenance	-	-	-	500,000	500,000
8CRV	Vehicle Repairs & Maintenance	137,092	-	137,092	500,000	662,908

DAILY EXPENSE REPORT 2020

CITIZENSHIP COMMISSION

Account	Description	Actual	Commitment	Total	Budget	Under/ Over)
	Personal Expenses					
8CZV	Value Added Tax	721,636	-	721,636	1,600,000	878,634
8EEA	Equipment - Additional General	(4,914)	-	(4,914)	300,000	304,914
8EEC	Equipment - Computer	62,334	-	62,334	150,000	87,666
8EFO	Furniture - Office Furniture	(10,340)	-	(10,340)	150,000	160,340
8EVA	Vehicle - Additional Vehicle	3,094,000	-	3,094,000	-	(3,094,000)
8FCB	Bank Charges	7,607	-	7,607	150,000	142,393
OVER	Overhead Expenses	537,302	-	537,302	-	-
	Personal Expenses	12,219,440	-	12,219,440	20,963,721	8,744,281
	REPORT TOTAL	**28,855,366**	**-**	**28,855,366**	**36,613,669**	**7,758,303**

REVENUE SUMMARY REPORT 2020

Account	Description	Revenue	Budget	Over/ (Under)	Cash Received
	Revenue				
7NFC	Capital Investment Immigration Plan Fees	10,000	-	10,0000	10,000
7NFD	Honorary Citizenship Program Fees	1,845,830	-	1,845,830	1,845,830
7NFF	Honorary Citizenship Fees	13,491,436,604	7,500,000,000	5,991,436,604	13,501,171,564
7NFO	Other Fees	24,216,601	20,000,000	4,216,601	24,216,601
7NFY	Citizenship Commission Fees	95,700	0	95,700	95,700
7NOA	Application Charge Recoveries	1,501,421,	1,882,156	(380,735)	1,488,421
	Revenue	13,519,106,166	7,521,882,156	5,997,128,300	13,528,732,416
	TOTAL REVENUE & RECEIPTS	**13,519,106,166**	**7,521,882,156**	**5,997,128,300**	**13,528,732,416**

CONSTITUTIONAL AGENCIES

OFFICE OF THE OMBUDSMAN

The Ombudsman provides to the Prime Minister for presentation to Parliament at least once each year, a general report on the functions and workings of the Ombudsman's office, with such recommendations as to improvement as the Ombudsman thinks proper.

PUBLIC SERVICE COMMISSION

The Chairman provides a report to the Prime Minister relating to the operations of the Commission for that year. A copy of the report must be laid before Parliament by the Prime Minister.

APPENDIX

ABBREVIATIONS

ACNU	Aid Coordination and Negotiation Unit
ADR	Annual Development Report
AMP	Aid Management Policy
AUF	Agence Universitaire de la Francophonie
CERTVU	Computer Emergency Response Team Vanuatu
CAG	Central Agencies Group
COM	Council of Ministers
COVID	Coronavirus Disease
CSO	Civil Society Organization
CSU	Corporate Services Unit
DCO	Development Committee of Officials
DoCDT	Department of Communication and Digital Transformation
DoFT	Department of Finance and Treasury
DSP	Vanuatu Development Support Program
DSPPAC	Department of Strategic Policy Planning and Aid Coordination
EDF	European Development Fund
EO	Executive Officer
GBN	Government Broadband Network
GFG	Governance for Growth
GIP	Government Investment Project
GRT	Government Remuneration Tribunal
HRDP	Human Resource Development Plan
ICT	Information and Communication Technology
iGov	Government's Internet network
IP	Internet Protocol
ISP	Internet Service Provider
IT	Information Technology
ITU-GSR	International Telecommunication Union – Global Symposium for Regulators
LDC	Least Developed Countries
LPO	Local Purchase Order
LSD	Language Services Department
MAV	Media Association blong Vanuatu
M&E	Monitoring and Evaluation
MBC	Ministerial Budget Committee
MOET	Ministry of Education & Training
MOU	Memorandum of Agreement
MP	Member of Parliament
MPLS	Multiprotocol Label Switching
MPM	Ministry of the Prime Minister
NDMO	National Disaster Management Office
NGO	Non-Government Organization
NPP	New Project Proposal
NRC	National Recovery Committee
NSDP	National Sustainable Development Plan
OGCIO	Office of the Government Chief Information Officer
PC	Personal Computer
PM	Prime Minister
PMO	Prime Minister's office
PSC	Public Service Commission
RTI	Right to Information
SDG	Sustainable Development Goal
SAs	Sector Analysts
SMR	Six Months Report
SLO	State Law Office
SOC	Society
SOE	State of Emergency
SPC	South Pacific Community
TC	Tropical Cyclone
TDCPM	Technical Development Cooperation Partnership meeting
TRBR	Telecommunications Radio communications and Broadcasting Regulator
UN	United Nations
UNDP	United Nations Development Programme
UPS	Uninterrupted Power Supplies
USP	University of the South Pacific
VANGO	Vanuatu NGO Network
VanIGF	Vanuatu Internet Governance Forum
VBTC	Vanuatu Broadcasting and Television Corporation
VCP	Vanuatu Contribution Program
VIPAM	Vanuatu Institute of Public Administration and Management
VIT	Vanuatu Institute of Technology
VMF	Vanuatu Mobile Force
VNCL	Vanuatu National Language Council
VNR	Voluntary National Review
VNSC	Vanuatu National Security Council
VNSO	Vanuatu National Statistics Office
VoIP	Voice over Internet Protocol
VPMU	Vanuatu Project Management Unit

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